

Troy Township Trustee Meeting
October 8, 2025

SIGN-IN – Jeff Smith, Tom Woodruff, Jamie Pustay, Michael Pustay, Karina Hahn

Trustee Chairperson Recker called the meeting to order at 7:00 p.m.

ROLL CALL with the following Trustees present: Trustee Brinker, Trustee Knitz, Trustee Chairperson Recker

Trustee Chairperson Recker asked everyone to stand for the Pledge of Allegiance.

MINUTES – Trustee Chairperson Recker made a motion to suspend the reading of the minutes of the September 24, 2025 Troy Township Trustee Meeting and approve the minutes of the September 24, 2025 Troy Township Trustee Meeting with a second motion by Trustee Knitz. Vote 3-Yes 0-No. Motion carries.

GUESTS – No discussion from guests

REPORTS

Sheriff – No one to report

Zoning – Zoning Inspector Hahn presented the Trustees with RESOLUTION 15-2025, A RESOLUTION TO REGULATE NOISE WITHIN THE UNINCORPORATED TERRITORY OF TROY TOWNSHIP PURSUANT TO OHIO REVISED CODE SECTION 505.172. This Resolution includes Class B, liquor establishments, which Troy Township has one establishment. This Resolution would put the noise issues back to the Sheriff for authority. This Resolution also allows residents with issues to file a claim against the person making the noise. Trustee Recker verified with Zoning Inspector Hahn that this Resolution was approved by Legal Counsel. Zoning Inspector Hahn stated it was approved by Legal Counsel and the Resolution was amended to remove items that were not pertinent to Wood County or Troy Township.

Zoning Inspector Hahn asked Trustee Brinker if he had any questions regarding the Resolution. He stated he did not. Zoning Inspector Hahn asked Trustee Knitz if she had any questions regarding the Resolution. Trustee Knitz asked if this Resolution was sufficient for the concerns that have been expressed. Zoning Inspector Hahn stated that this Resolution was from Legal Counsel and is a Resolution that other Townships have in Ohio.

Trustee Chairperson Recker made a motion to approve RESOLUTION 15-2025, A RESOLUTION TO REGULATE NOISE WITHIN THE UNINCORPORATED TERRITORY OF TROY TOWNSHIP PURSUANT TO OHIO REVISED CODE SECTION 505.172, with a second motion by Trustee Brinker.

Roll Call: Trustee Brinker – Yes Trustee Knitz – Yes Trustee Recker – Yes

Vote 3-Yes 0-No. Motion carries.

Troy Township Trustee Meeting
October 8, 2025

Karina Hahn asked if there was a decibel listed in the Resolution. Zoning Inspector Hahn stated in the prior Resolution it stated 95 decibels but it has to be read by an audible engineer.

Trustee Knitz asked what a resident should do with a concern of noise. Zoning Inspector Hahn suggested contacting the Sheriff's Department. Zoning Inspector Hahn stated Resolution 15-2025 stated the noise or sound must be plainly audible at a distance of one hundred (100) feet or more from the property from which the noise emanates. A copy of Resolution 15-2025 was given to resident Jeff Smith. Mr. Smith's neighbor Mark was also in attendance.

Fire - Chief Woodruff reported that during the October warning siren testing, the siren at the Station activated but did not rotate. The Lemoyne siren is working properly and the Stony Ridge siren worked properly. Chief Woodruff contacted Federal Field Services regarding the siren at the Station and scheduled service.

Chief Woodruff asked Fiscal Officer Abke if the invoices for Fire Prevention Week were clear. Fiscal Officer Abke stated Freedom Township has been invoiced for half of the charges.

Trustee Knitz asked Chief Woodruff what activities are being done for National Fire Month. Chief Woodruff stated Troy Township will be at the Elementary School on Friday, October 10, 2025, Hilltop Preschool did not contact the Fire Department this year and tonight there is representation from the Fire Department at the Library in Luckey as the library is doing Fire Prevention book reading tonight.

EMS – Deputy Chief Appelhans presented a letter of resignation from the Troy Township EMS Department from William R. Cook. Deputy Chief Appelhans stated Mr. Cook has not worked in over a year and is not available to work at Troy Township EMS. Trustee Brinker made a motion to accept the letter of resignation from William R. Cook with a second motion by Trustee Recker. Vote 3-Yes 0-No. Motion carries.

Deputy Chief Appelhans stated Jeff Griffith had recently retired from Troy Township EMS and had to take two (2) months off because of Mr. Giffith's PERS. Now that the two (2) months have lapsed, Jeff Griffith is requesting to be rehired at Troy Township EMS as part-time. Deputy Chief Appelhans would like to rehire Mr. Jeff Griffith effective October 8, 2025. Trustee Brinker stated Jeff Griffith will need to complete an employment application for the EMS. Chief Appelhans stated an application and employment offer letter will be presented to Jeff Griffith. Trustee Brinker made a motion to hire Jeff Griffith on Troy Township EMS part-time with a second motion by Trustee Recker.

Vote 3-Yes 0-No. Motion carries.

Troy Township Trustee Meeting
October 8, 2025

Deputy Chief Appelhans stated that to be fully staffed at Troy Township EMS it is five (5) paramedics and currently there are only four (4) full-time paramedics. Deputy Chief Appelhans has requested to rehire Baylee Tefft as a full-time paramedic beginning November 1, 2025. She is currently employed as a part-time paramedic. Trustee Knitz made a motion to hire Baylee Tefft on a full-time basis as a paramedic beginning November 1, 2025 with a second motion by Trustee Recker.

Roll Call: Trustee Knitz – Yes Trustee Brinker – Yes Trustee Recker – Yes

Vote 3-Yes 0-No. Motion carries.

Roads/Cemetery – Trustee Chairperson Recker presented the Morton Salt contract. Trustee Recker spoke with John Blecke and Todd Gottschalk and they would like to keep the total tons of salt the same as last year – 500 tons. The price is \$73.23 per ton. The price last year was \$71.32. Trustee Brinker asked how much salt is left from last year. Trustee Recker thought the salt is full to start the beginning of the snow season. Trustee Brinker and Trustee Recker stated one load of salt needs to be received before the beginning of 2026 per the contract. Trustee Brinker made a motion to accept the Morton Salt contract for \$73.23 per ton for a total of 500 tons with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

Fiscal Officer Abke will email the contract back to Morton Salt with Todd Gottschalk as contact for correspondence.

Trustee Recker stated that Residential Trash & Metal Cleanup took place on October 4, 2025. A resident, Brad Schramm, helped at the Residential Trash & Metal Cleanup most of the time. A letter on behalf of Troy Township, Troy Township Roads and Maintenance Department and the Troy Township Trustees was approved to be sent to Mr. Brad Schramm thanking him for his help during the Residential Trash & Metal Cleanup. His help was appreciated. The letter was signed by all three (3) Trustees. Trustee Brinker stated Mr. Brad Schramm asked about the Boy Scouts helping next year. This will be checked into for next year.

Trustee Chairperson Recker stated the 2025 Road Resurfacing Project is completed. The contract was for \$389,136.25. The final payment that was paid was \$367,158.71. Almost \$22,000.00 less than the contract was.

Troy Township Trustee Meeting
October 8, 2025

FISCAL OFFICER

Jamie Pustay from the Stony Ridge Civic Association presented information regarding applying for the Wood County Parks District Grant Program representing Troy Township Trustees.

There are three (3) things that are being applied for with the grant:

1. Refresh the walking path (regrade the stone)
2. Expand the parking area. Extra parking is needed with the park being used for soccer and baseball.
3. Pickleball Court. Donations have been received from large groups and individuals to complete the pickleball court project. Applying for a grant will help to complete this project.

Trustee Recker stated it was nice to see baseball being played again at the Stony Ridge Park.

Trustee Chairperson Recker made a motion to approve RESOLUTION 14-2025, A RESOLUTION FOR STONY RIDGE CIVIC ASSOCIATION TO PARTICIPATE IN THE WOOD COUNTY PARKS DISTRICT GRANT PROGRAM REPRESENTING TROY TOWNSHIP TRUSTEES, with a second motion by Trustee Knitz. Vote 3-Yes 0-No. Motion carries.

Trustee Recker expressed to Jamie Pustay that the Stony Ridge Civic Association is doing a great job.

Trustee Chairperson Recker asked for discussion using the Stony Ridge building for storage. Fiscal Officer Abke asked if the area that the Wood County Sheriff uses at the Stony Ridge building could also be used for storage of the financial records. Trustee Recker spoke to the Wood County Sheriff's Office regarding sharing the room. The Sheriff's Office stated they do not use the office very often and as long as the Sheriff's Office has a desk and chair to use, they would be fine sharing the room. Fiscal Officer Abke stated the only records that will be stored in this location are the past records that need to be kept according to the Records Retention Policy. Employee files will be kept in the current building. Fiscal Officer Abke has worked to move most important files into fireproof cabinets. Trustee Brinker asked about renting of the Stony Ridge building. Fiscal Officer Abke stated the room that is being requested is not used for rental space. It is a separate locked area. Discussion regarding continuing to rent the Stony Ridge building was had. Trustee Knitz asked about the costs versus the rental income. Fiscal Officer Abke stated the building is only being rented approximately five times a year and the Township is paying \$150.00 a month to maintain the rentals. Trustee Knitz stated this is not a good financial decision. Trustee Brinker stated he thinks the Township is creating a situation if

Troy Township Trustee Meeting
October 8, 2025

the Township continues to rent the Stony Ridge building as it needs a lot of repairing. Discussion was had to stop renting the Stony Ridge building the beginning of 2026. Trustee Knitz will contact Jeff Kuntz regarding this.

Trustee Knitz made a motion to contact Jeff Kuntz regarding the Trustees decision to stop renting and having the public use the Stony Ridge building as of January 1, 2026 with a second motion by Trustee Brinker.

Vote 3-Yes 0-No. Motion carries.

Fiscal Officer Abke expressed how nice it will be to have all Township records in one location and organized. Fiscal Officer Abke thanked the Trustees.

Fiscal Officer Abke will obtain estimates for a fire-resistant cabinet for all Township minutes and ledgers from the 1800s and records that have historical value of the Township.

Fiscal Officer Abke has Fiscal Officer training on Thursday, October 9 from 8:00 a.m. to 4:30 p.m.

APPROVE & SIGN CHECKS

Trustee Recker made a motion to approve and sign checks for October 3, 2025 in the amount of \$20,407.54, ACH 537-2025 – ACH 563-2025 and check #62869 to and including check #62872 with a second motion by Trustees Knitz.

Vote 3-Yes 0-No. Motion carries.

Trustee Knitz made a motion to approve and sign checks for October 8, 2025 in the amount of \$396,792.49, check #62873 to and including check #62899 with a second motion by Trustee Brinker.

Vote 3-Yes 0-No. Motion carries.

Trustees were given Fund Status Report and Wages and Overtime Detail reports.

OLD BUSINESS

The land purchase from United Grace Methodist Church – Trustee Knitz has information regarding a proposal that will be discussed at the next meeting.

Trustee Knitz presented information on bullying. She has found good material on rules, the handbook and leadership. Trustee Knitz shared printed information to Trustee Recker and Trustee Brinker to review. Trustee Knitz will come up with a plan to accomplish this goal of having a standard or protocol. Any input or thoughts from employees is welcomed.

Troy Township Trustee Meeting
October 8, 2025

Trustee Knitz stated the revising of the Handbook continues to be worked on with herself, Deputy Chief Appelhans and Fiscal Officer Abke.

Trustee Knitz also stated that most Government buildings have an anti-gun policy for their buildings. Trustee Knitz asked if Troy has a policy on guns in buildings. Trustee Recker stated he has not thought about that much. Trustee Brinker stated the less we know the better – if they want to carry.

NEW BUSINESS – Chief Woodruff stated the Feather Party will be November 22, 2025.

Scott Rudolph recently moved into Troy Township on Tracy Road. He has a concern with the bus stopping to pick-up his kindergarten child especially with the past few mornings being foggy. He asked if there is a way to get a “Bus Stop” sign to notify drivers that there is a stop that a bus will be making. Trustee Recker will contact the Roads Maintenance Department (John and Todd) and have them contact the County regarding the possibility of a sign.

MEETINGS/EVENTS

The next Troy Township Trustee Meeting will be Wednesday, October 29, 2025 at 7:00 p.m.

ITEMS ON HOLD – Land purchase from United Grace Methodist Church.

EXECUTIVE SESSION - Trustee Chairperson Recker made a motion to enter into executive session for Employee Compensation with a second motion by Trustee Knitz.

Roll Call: Trustee Brinker – Yes Trustee Knitz – Yes Trustee Recker - Yes

Vote 3-Yes 0-No. Motion carries

Entered into executive session at 7:42 p.m.

Trustee Chairperson Recker asked Chief Woodruff, Deputy Chief Appelhans and Fiscal Officer Abke to enter into executive session at 7:44 p.m.

Trustee Brinker made a motion to come out of executive session with a second motion by Trustee Recker.

Roll Call: Trustee Brinker – Yes Trustee Knitz – Yes Trustee Recker - Yes

Vote 3-Yes 0-No. Motion carries

Came out of executive session at 8:16 p.m.

Troy Township Trustee Meeting
October 8, 2025

Trustee Recker stated, after discussions, there is no action taken at this time. Further investigation will take place.

Trustee Chairperson Recker made a motion to adjourn the October 8, 2025 meeting with a second motion by Trustee Brinker.

Vote 3-Yes 0-No. Motion carries.

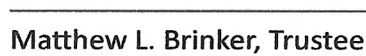
Meeting ended at 8:17 p.m.



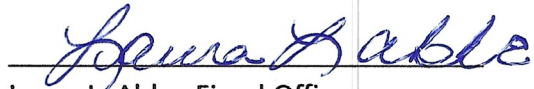
Kenneth J. Recker, Chairperson



Kelley A. Knitz, Trustee



Matthew L. Brinker, Trustee



Laura L. Abke, Fiscal Officer