

Troy Township Trustee Meeting Minutes
August 14, 2024

Chairperson Trustee Brinker called the meeting to order at 7:32 p.m.

ROLL CALL with the following Trustees present: Trustee Recker, Trustee Knitz, Chairperson Trustee Brinker.

Chairperson Trustee Brinker asked everyone to stand for the Pledge of Allegiance.

MINUTES – Trustee Recker made a motion to suspend the reading of the minutes of the July 10, 2024 Troy Township Trustee Meeting and approve the minutes of the July 10, 2024 Troy Township Trustee Meeting with a second motion by Trustee Knitz

Vote 3-Yes 0-No. Motion carries

Trustee Brinker made a motion to suspend the reading of the minutes of the July 10, 2024 Troy Township Public Zoning Hearing and approve the minutes of the July 10, 2024 Troy Township Public Zoning Hearing with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries

Trustee Brinker made a motion to accept Resolution 14-2024 to Amend the Troy Township Zoning Resolution by Text Amendments to Manufactured and Modular Homes with a second motion by Trustee Recker.

Vote 3-Yes 0-No. Motion carries.

SIGN-IN – Colleen Perry, Becky Mang, Martin Mang, Dan Armstrong Lisa Wilson, Sean Lambing, Tony Bowles, Marvin Huss

GUESTS – Lisa Wilson, 3093 Truman Road first asked for each Trustee and Fiscal Officer to introduce themselves. She also asked for an explanation of manufactured homes regarding Resolution 14-2024. Zoning Inspector Hahn explained that the Zoning Commission made a new Resolution that prohibits manufactured homes, which used to be referenced as mobile homes, anywhere but in manufactured home parks. This was updated because of the number of manufactured homes that have been abandoned and the Township has had to remediate them. Expressed concern regarding the speed of traffic on Truman Road. Expressed by keeping the industry out, helps limit traffic.

Sean Lambing, 3019 Truman Road, asked the Trustees if any zoning change requests have been made with the land behind Toledo Tarp. Residents on Truman Road have concerns regarding additional industry. Asked the Trustees to consider the residence on future zoning change requests. Addressed the speed limit of 45 mph on Truman Road. Stated that Troy Township Trustees have the last say in zoning changes.

Marty Mang asked the Trustees if they were aware of any State access changes. The Trustees stated that they are not aware of any changes from the State. Asked if communication could be done with Home Depot regarding traffic pattern for employees. Asked which entities at the County level are involved with decisions regarding new industry; Wood County Economic Development Board, Wood County Planning Commission and Northwest Water & Sewer District.

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Discussion was made about putting up a No Thru Truck/Traffic sign. This would only be as a suggestion as it cannot be enforced.

A traffic study was also discussed.

When a zoning change request is made, letters to properties within 300 feet of the requested property of change are notified by mail usually.

Encouraged residents to get on Wood County Planning Commission's agenda for public discussion and the Wood County Economic Development.

REPORTS

SHERIFF – no one to report. Report was emailed.

ZONING – Amplex will be doing some road-right-away work on Lemoyne Road to bring Fiber Optic to the Village of Luckey.

FIRE/EMS – At the Association meeting last week, discussion regarding an Open House in conjunction of the 80th year for the Fire Department to be held on Saturday, October 12. This is also Fire Prevention Week. This is an opportunity for the public to attend and grilled hot dogs, chips and water will be provided. Trustees agreed with this event.

The Eastwood Cheerleaders have requested to use the back parking lot of the Fire/EMS Station on September 28, 2024, during the Luckey Fall Festival to have a carwash as a fundraiser. Chief Woodruff will speak to Chief Martin from Pemberville on what needs to be provided as Pemberville has allowed usage of their facility for this in the past. Using the new side driveway would be safer than off of 582.

Discussion regarding staffing for this event and the Luckey Fall Festival was made. Two personnel at the Fall Festival and one at the carwash. Compensation was mentioned. Discussion regarding available space for Utility Vehicle to get in and out. Chief Woodruff will report back with what he finds out.

Year-to-date run count 592 for EMS.

ROADS/CEMETERY – There have been a few complaints regard the resurfacing of Dowling Road. Trustee Recker will reach out to the inspector regarding this.

Zoning Inspector Hahn received a complaint regarding Joseph Road between Pemberville and Bradner that there are weeds coming up where crack sealing was done.

Road Department is placing berm along the roads

Road mowing was completed. A final mowing for Memorial Day will most likely be done.

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C&L Sanitation called and when service was being done, the technician was stung. Mr. Blecke addressed this issue.

FINANCE REPORTS (FISCAL OFFICER)

Review and approve the ballot language for the EMS Tax Levy Renewal for the November Election that will collect a total of \$294,000. Trustee Recker made a motion to approve the language for the EMS Levy with a second motion by Trustee Knitz.

Roll Call: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker – Yes

Motion carries.

Review and approve the Official Certificate of Estimated Resources for January 1, 2025. Trustee Recker made a motion to approve the Official Certificate of Estimated Resources for January 1, 2025 with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

Review and approve Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Trustee Recker made a motion to accept the Resolution from the County Auditor with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

Bank Reconciliation for June was reviewed and signatures were obtained from all three (3) Trustees

Bank Reconciliation for July was given to all three (3) Trustees to review for signatures at next meeting.

Resolution 24-00934 from the Wood County Commissioners' Office in the matter of Single County Ditch No. 2485, within Troy Township, Wood County, Ohio petitioned by The Village of Luckey (Final Hearing)- Village of Luckey Ditch 2485 was given to all three (3) Trustees.

A total of 72 people attended the Toledo Mud Outing. The total cost was \$2,197.60 (\$42.05 for each person and a \$20 processing fee) A \$850.00 deposit was prepaid.

Donations for the Wood Count Fair Basket were - \$25 gift cards were purchased form Mike & AJ's Ice Cream, The Junction and Home Dept. A donation of a \$200.00 car detail from Rouen; State Bak donated a coffee cup, hand sanitizer, key ring and a Koozie; Luckey Farmers donated two (2) hats, rain gauge and a pen. Thank you notes were sent for the donations.

Updates were provided for Troy Township on the Wood County Township Association website.

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The scanner for the EMS billing for Lifeforce was purchased and sent to Lifeforce. Andrea at Lifeforce has received this scanner and will contact Brooke at State Bank this week for set-up instructions. It is a Digital Check MODEL: Teller Scan TS240-50DPM – SN 70622375217 - WO00020697 32 38

Received a check in the amount of \$66,913.00 from Don Rose Auction for Troy Township Liquidation sale.

Spoke with Assistant Auditor Brianna Lucius and according to ORC 5705.10(F) revenues received from the sale of a permanent improvement to be paid into the sinking fund, the bond retirement fund, or a special fund for the construction or acquisition of permanent improvements. ORC 5705.01€ defines “permanent improvement” or “improvement” to mean any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Therefore, the proceeds from any sale of assets with a useful life of five years or more needs to be recorded in the Capital Projects Fund. This fund can then be used to purchase any future permanent improvement or capital assets.

STAR Ohio - Obtained an application form for State Treasury Asset Reserve (STAR Ohio). Spoke to Assistant Auditor Brianna Lucius and any money whether it is in the General Fund or not. In the absence of a statute on the subject, into what fund should interest deriving from public money be paid? A. All interest earned on the principal of any special fund, regardless of the source of purpose of the principal, must be paid into the general fund in the absence of any requirement to the contrary. O.R.C. 135.21, 135.351, and 5705.10.

State Bank would offer an account to match the interest earned from STAR Ohio, however, the current checking account would become a non-bearing interest account.

Direct Deposit – Continuing to move forward and hopefully have a trial run next pay period and be operational by the end of September

Credit Card Reports – Trustees approved and signed all June credit card reports

Costco Membership – Trustee Recker made a motion to not renew the Costco membership with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries

Positive Pay through State Bank – fraud prevention program for anything that debits out of the checking account. The Trustees agreed to revisit this program after Direct Deposit has been established.

Trustees were given a copy of an invoice from Wonderly Trucking and Excavating to show that an OH&P charge was added to the invoice. This is a 10% overhead and profit mark-up that is added to all of their invoices.

A Menards rebate in the amount of \$29.48 was given to Randy for the Fire Department to use.

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Transfer of Funds: Trustee Brinker made a motion to Transfer \$150.00 from other-other expenses (General Fund) 1000-110-599-0000 to Contributions to other Organizations (Memorial Day) 1000-110-591-0116 with a second motion by Trustee Recker. This payment was made with check 61462 to Troy-Webster American Legion Post on 7/24/2024.

Vote 3-Yes 0-No. Motion carries

Stony Ridge Lighting – There is a map that John Blecke and Todd Gottschalk have done that displays were every street light in Stony Ridge is. Upon comparing that map along with a current map given by the Wood County Auditor's Office, the Trustees need to review both maps. Corrections will be presented at the next Trustee's meeting for approval.

Trustee Recker presented two (2) donation checks from Edward L. Brough Trust, each in the amount of \$31,979.12. One check is for the Fire Department and one check is for the EMS Department. Checks will be deposited accordingly.

OLD BUSINESS

Administrator – (Administrator Keiser was not present)

Guardian Alarm has installed the cameras at the Fire Station and the door bell system at the Maintenance Building. Cables were purchased so that monitors could display the camera views in the radio room and in the EMS office. The monitors and cables will be done by our personnel.

Administrator Keiser will be contacting a locksmith to remove the old key code lock from the Fire Station doors so entry can only be made using the Guardian keypad.

Separation of the internet and phones between the Fire Station and the Maintenance Building has been completed.

Troy Township Website – Trustee Knitz met with our current Web page designer regarding changes and updates. An estimate will be presented at the September meeting. Trustee Knitz will upload Trustee Meeting Minutes. Zoning Inspector Hahn expressed concern regarding the Zoning Resolutions being uploaded correctly.

Don Rose auction closed Thursday, July 11, 2024 at 7 p.m. Pick-up was Saturday, July 13, 2024 from 10:00 a.m. to 12:00 p.m. A check was received for the items purchased and was forwarded to the Fiscal Officer for deposit.

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Additional Policy/SOGs for Troy Township Fire and EMS will be forth coming for Trustee approval and implementation. This will be an ongoing process for an indefinite time period as there are many topics to cover. There will be more add on and corrections as this continues.

Trustee Knitz is looking into shirts for the Trustees and Fiscal Officer to wear during meetings and special events such as the fair.

NEW BUSINESS

Received notification from Modern Data that we have used our "Block" of pre-purchased time for service. Previously purchased 20 hours for \$3,000 near the end of 2023. Trustee Recker that pre-paying is a savings for the Township. Fiscal Officer Abke will call and get a proposal and options for the next meeting.

Received correspondence from Blanchard Valley Health System asking if Troy Township EMS would sign a MOU to assist in patient transport in the event of a natural disaster and/or emergency incident. Chief Woodruff was not aware of this. Chief Woodruff was given a copy to review along with the Trustees. This will be placed on the agenda for next meeting.

A copy of the Wood County Economic Development Commission minutes from the June 5, 2024 were given to the Trustees to review.

Received a letter of retirement from Colleen Perry from the EMS Department, effective July 25, 2024. Trustee Recker read her letter of retirement. Trustee Brinker made a motion to accept Colleen Perry's retirement letter effective July 25, 2024 with a second motion by Trustee Recker.
Vote 3-Yes 0-No. Motion carries.

MEETINGS/EVENTS

Habitat for Humanity of Wood County is having a networking/information session on bringing affordable housing to Wood County. This will be held September 26, 2024 from 11:30 a.m. to 1:00 p.m. at the Northwood Community Center, 3700 Main Street, Northwood, Ohio 43619. Please RSVP to mohashi@wchabitat.org. Lunch will be provided.

Zoning Board of Appeals will meet August 20, 2024 at 7:00 p.m. at Troy Township Maintenance Building, 237 Krotzer Avenue, Luckey, Ohio 43443

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ITEMS ON HOLD

- Fire – Waiting on information from Peter Griggs regarding the agreement between Fire/EMS Association and Township- no new information
- Rezoning Fire/EMS Station Property – Jennifer Kuhlman to continue working on

APPROVE & SIGN CHECKS

Trustee Brinker made a motion to approve and sign checks for July 24, 2024 in the amount of \$71,121.68 check #61413 to and including check #61467 with a second motion by Trustee Recker.
Vote 3-Yes 0-No. Motion carries.

Trustee Recker made a motion to approve and sign checks for July 29-July 31, 2024 in the amount of \$29,099.67 check #61468 to and including check #61497 with a second motion by Trustee Brinker.
Vote 3-Yes 0-No. Motion carries

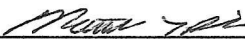
Trustee Knitz made a motion to approve and sign checks for August 9, 2024 in the amount of \$23,916.48 check #61498 to and including check #61518 with a second motion by Trustee Recker.
Vote 3-Yes 0-No. Motion carries

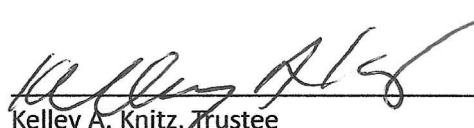
Trustee Brinker made a motion to approve and sign checks for August 10-August 14, 2024 in the amount of \$55,997.25 check #61519 to and including check #61557 with a second motion by Trustee Recker.
Vote 3-Yes 0-No. Motion carries

The next meeting will be Wednesday, August 28, 2024 at 7:30 p.m.

Trustee Brinker made a motion to adjourn the meeting with a second motion by Trustee Recker.
Vote 3-Yes 0-No. Motion carries.

Meeting ended at 8:45 p.m.


Matthew L. Brinker, Chairperson


Kelley A. Knitz, Trustee

Kenneth J. Recker, Trustee


Laura L. Abke, Fiscal Officer