

Troy Township Trustee Meeting
June 25, 2025

SIGN-IN – Tom Woodruff

Trustee Chairperson Recker called the meeting to order at 7:00 p.m.

ROLL CALL with the following Trustees present: Trustee Brinker, Trustee Knitz, Chairperson Trustee Recker

Trustee Chairperson Recker asked everyone to please stand for the Pledge of Allegiance.

MINUTES: Trustee Chairperson Recker made a motion to suspend the reading of the minutes of the June 11, 2025 Troy Township Public Zoning Hearing and approve the minutes of the June 11, 2025 Troy Township Public Zoning Hearing with a second motion by Trustee Knitz.
Vote 3-Yes 0-No. Motion carries.

Trustee Chairperson Recker made a motion to suspend the reading of RESOLUTION 10-2025 Resolution of Troy Township Trustees to Amend the Troy Township Zoning Resolution by Text Amendments to update ARTICLE 5.01.02 AND ARTICLE 5.03 – DEVELOPMENTAL STANDARDS with a second motion by Trustee Brinker.
Vote 3-Yes 0-No. Motion carries.

Trustee Brinker made a motion to suspend the reading of the minutes of the June 11, 2025 Troy Township Trustee Meeting and approve the minutes of the June 11, 2025 Troy Township Trustee Meeting with a second motion by Trustee Knitz.
Vote 3-Yes 0-No. Motion carries.

Trustee Knitz made a motion to suspend the reading of the minutes of the June 16, 2025 Troy Township Trustees Special Meeting for the 2025 Resurfacing Project and approve the minutes of the Troy Township Trustees Special Meeting for the 2025 Resurfacing Project with a second motion by Trustee Recker.
Vote 3-Yes 0-No. Motion carries.

Fiscal Officer Abke thanked Zoning Inspector Hahn for her assistance with the minutes of the Public Zoning Hearing and RESOLUTION 10-2025.

GUESTS

UIS Insurance & Investments – (Ohio Township Association Risk Management Authority)
Representative Rob Fawcett was present to review Troy Township's policy.

Each Department reevaluated and updated equipment that was listed on the insurance policy. There was some equipment added and some removed. This will make it easier moving forward.

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Last year's cost was \$55,780.00 and this year is \$56,906.00. 2% increase from last year.

Mr. Fawcett presented two opportunities to obtain grant money, MORE Grant \$1,000 and Police/Fire Grant \$1,000 (Fire/EMS). This information has been given to Chief Woodruff. Chief Woodruff asked if this could be used for water rescue equipment. Mr. Fawcett stated it could be used for water rescue equipment. Fiscal Officer Abke will use the MORE Grant for a fire proof filing cabinet. Mr. Fawcett would assist in filing for the grant.

Trustee Chairperson Recker made a motion to renewal insurance coverage with UIS Insurance & Investments (OTARMA) as presented with a second motion by Trustee Knitz.
Vote 3-Yes 0-No. Motion carries.

Trustee Chairperson Recker signed the renewal agreement.

REPORTS

SHERIFF – No one to report

ZONING – Zoning Inspector Hahn spoke to Amplex regarding Yahoo email accounts. There is an issue on the Yahoo side receiving emails from Amplex accounts. The issue needs to be addressed from the Yahoo account holder to Yahoo.

The property in question last meeting from Jeff Katakis, has been inspected and the Wood County Health Department closed this case and Zoning Inspector Hahn has removed this concern from her list.

The property on 582/23 has not been mowed. Trustee Recker will work on getting the homeowner some help with mowing.

Trustee Knitz asked what the status of the complaint with Sycamore Grove noise complaint is. Zoning Inspector has spoke to legal regarding a noise resolution. Zoning Inspector Hahn has also advised the concerned resident to document time, date, time and noise decimal.

Tom Woodruff expressed concern regarding the intersection of Route 20 and Luckey Road and not being able to see traffic due to the overgrowth of thistles. Trustee Recker asked Fiscal Officer Abke to compose a letter to ODOT for the Trustees to sign regarding roadside mowing on State Routes in the Township.

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FIRE/EMS – Chief Randy Woodruff presented that EMS 715 went to Atlantic for a list of repairs (electronic/cameras)

EMS 716 will also go to Atlantic to get an estimate list and what is warranty work.

On June 17, 2025 the Fire Officers and Chief Woodruff spoke to four (4) applicants for the Troy Township Fire Department. Chief Woodruff and the Fire Officers are recommending these four (4) applicants be placed on a one (1) year probationary period with Troy Township Fire Department: Hunter Schiffler, Logan Perry, Jameson King and Aaron Brooks. Chief Woodruff stated there is turnout gear for these individuals and he is checking the status of boots.

Trustee Brinker made a motion to put Hunter Schiffler, Logan Perry, Jameson King and Aaron Brooks on a one (1) year probation period with Troy Township Fire Department with a second motion by Trustee Recker.

Vote 3-Yes 0-No. Motion carries.

Chief Woodruff stated three applicants are FFII and one is FFI. One just passed State Board for EMT (Hunter and Logan are EMTs) and all have fire training and all are on Freedom Township Fire Department.

Trustee Brinker asked what is next in training these four individuals with Troy Township Fire Department. Chief Woodruff stated they will attend drill nights and partner them up with experienced individuals.

ROADS/CEMETERY – Trustee Recker spoke with John Blecke regarding Morlock Asphalt proposals for seal coating the front area of the Fire/EMS Station and Cemetery. Trustees can review for approval at next meeting.

FINANCE REPORTS – Trustees were given the May Bank Reconciliation for signatures.

SE Blueprint (Records Retention) was at the Township last week and a total of 213 boxes were numbered and labeled. An excel sheet will be sent from SE Blueprint to send to the Historical Society of Ohio for permission to dispose of records outside of the Records Retention Policy.

Fiscal Officer Abke presented a Records Retention Policy for the Trustees to review and approve at the next meeting. This policy has been approved by legal. There were items found in boxes that need to be stored in a secure setting and fireproof cabinets.

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Fiscal Officer Abke checked on the Home Depot tax abatement and Troy Township will start collecting from Home Depot in 2031.

Trustees were given Wage and Overtime Detail Reports.

APPROVE & SIGN CHECKS

Trustee Chairperson Recker made a motion to approve and sign checks for June 13, 2025 to June 27, 2025 in the amount of \$130,561.34, ACH 339-2025 to ACH 362-2025, Check #62578 to and including Check #62616 with a second motion by Trustee Brinker.

Vote 3-Yes 0-No. Motion carries.

OLD BUSINESS

Troy Township 2025 Resurfacing Project – there has been interest from bidders.

Lift Assist Fee for Otterbein is still being worked on.

Uniform Policy – Trustee Recker asked if a policy needs to be addressed now or wait until the new EMS Deputy Chief is hired. Trustee Knitz suggested waiting until the new Chief is hired. Trustee Brinker stated it was discussed that it would be addressed at this meeting.

Trustee Recker had Fiscal Officer Abke obtain uniform prices from both Traffic Stop in Bowling Green and Superior Uniform Sales in Toledo. Traffic Stop has better prices. Trustee Recker asked Chief Woodruff about switching from Superior to Traffic Stop. Chief Woodruff stated he is in agreement with switching.

After much discussion and options for a Uniform Policy the following was motion was made:

Trustee Brinker made a motion for full-time EMS for a \$350.00 clothing/boot allowance now until December 31, 2025 (four (4) full-time employees) with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

An approved order form will be needed to take to Traffic Stop with the dollar amount approved. Employees will need to stay within the dollar amount or the employee will be responsible for the difference at purchase.

Trustee Brinker made a motion to purchase two (2) t-shirts (long or short) for all Fire Department Volunteers with a second motion by Trustee Recker.

Vote 3-Yes 0-No. Motion carries.

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Trustee Brinker made a motion for part-time EMS (approximately 29 employees) for a \$175.00 clothing/boot allowance now until December 31, 2025 with a second motion by Trustee Knitz. Vote 3-Yes 0-No. Motion carries.

Trustee Recker will ask if the JEDD Board can pay for any uniform expenses.

Stormwater Management Program – heard from Isaac Bailey and the Township is continuing to work on information needed.

Trustee Chairperson Recker stated at the June 11, 2025 meeting there was a motion to purchase two (2) Lifepak monitors from Stryker. Since that meeting, new information has been received.

Trustee Chairperson Recker is making a motion to rescind the previous motion on June 11, 2025 to purchase two (2) Lifepak monitors from Stryker, trading in the two Lifepaks for a total of \$124,456.88 this motion to rescind received a second motion by Trustee Brinker. Vote 3-Yes 0-No. Motion carries.

Trustee Recker stated since the last meeting, a Lifepak from Stryker on a 30-day temporary basis is available while the current 2019 Lifepak is being serviced. Purchasing one (1) Lifepak and trading the oldest Lifepak monitor in for a \$3500 credit was discussed.

Trustee Brinker made a motion to purchase one (1) Lifepak 35, Lifepak, dated 2019 will be serviced, Troy Township will receive a loaner for 30 days, trade in oldest Lifepak for \$3500 for a total of \$64,505.48 with a second motion by Trustee Recker.

Discussion was had regarding this motion to purchase.

John Wagner stated he spoke to the previous grant writer and her recommendation is to wait to purchase a Lifepak for six to eight weeks. Trustee Recker stated he spoke with Ben from Stryker and Stryker can write a letter that a purchase was necessary because of a life-or-death situation because the monitors are not working properly. The grant writer stated it has to be endangering a life with the malfunctions and a blood pressure cuff not working does not qualify. AFG will research this. Just concerned that a red flag will be placed and not be able to apply for a grant in the future. Trustee Recker stated after speaking with Stryker, he believes this is covered. Trustee Recker is concerned for the residents of Troy Township and doesn't want any equipment failure.

Trustee Brinker stated if a Lifepak is not ordered by June 24th, 2025, it will then take 4-8 weeks for a Lifepak to get here.

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AFG decision will be awarded by September 30, 2025. What equipment is asked for in the grant has to be purchased. John Wagner stated that notification to the AFG needs to be done that Troy Township purchased a Lifepak because of the need. The previous grant writer stated writing the grant is the easy part, administration of the grant is the hard part. Trustee Brinker stated that Troy Township could have four (4) Lifepaks.

Chief Woodruff stated Captain Ashley has reached out to AFT. He had documentation of communication with FEMA and they referenced page 21 "pre-award costs" and there is a AFG workaround if something is purchased before the grant is awarded. Captain Ashley's contact stated Troy Township would not be punished for this purchase. Chief Woodruff suggested a meeting involving Captain Ashley, John Wagner and Trustee Brinker to discuss this.

Tom Woodruff stated grants are designed to help financially and help people get what they need.

John Wagner stated the grant money cannot be reallocated to another department. Troy Township is claiming the money is needed to purchase Lifepak monitors and if it is purchased ahead of the grant being awarded, communication needs to be made with AFG that one has been purchased. AFG will research before the grant is awarded and see that Troy purchased a Lifepak.

Trustee Recker stated that in the future a grant writer needs to be used to write the grants.

Chief Woodruff stated again that according to Captain Ashley there is a clause of "pre-award cost" and the AFG is aware of the purchase. Captain Ashley has made them aware of this purchase already.

John Wagner stated he is looking to protect the future grants of the Township. He is just asking to be up front with AFG.

John Wagner asked to see a copy of the failure report that was presented by Captain Ashley.

Trustee Brinker stated Stryker would not give a loaner if the Township was not purchasing a Lifepak from his understanding. He also stated if the Township does not purchase one, he is not answering to the public.

Trustee Chairperson Recker just asked to be honest and upfront with AFG.

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Trustee Knitz also thinks a Lifepak monitor needs to be purchased. Trustee Knitz asked how many failures were on the report. Fiscal Officer Abke stated there were 14 failures on the report and seven (7) were on the 2019 Lifepak with the first failure being "preventative maintenance".

Motion on the floor was with a second was:

Trustee Brinker made a motion to purchase one (1) Lifepak 35, Lifepak, dated 2019 will be serviced, Troy Township will receive a loaner for 30 days, trade in oldest Lifepak for \$3500 for a total of \$64,505.48 with a second motion by Trustee Recker.

Vote 3-Yes 0-No. Motion carries.

Trustee Chairperson Recker just asked that all steps are followed for the AFG.

Trustee Knitz gave an update from the Interview Committee for the EMS Deputy Chief. Four (4) interviews will be conducted on June 26, 2025. There were eleven (11) applicants.

NEW BUSINESS

Wood County Fair basket donations will need to be collected. Fiscal Officer Limes from Middleton Township has put the basket together for the drawing.

MEETINGS/EVENTS: Nothing

ITEMS ON HOLD: Nothing

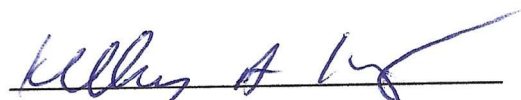
The next meeting will be Wednesday, July 9, 2025 at 7:00 p.m. Road bids will be opened.

Trustee Chairperson Recker made a motion to adjourn the June 25, 2025 meeting with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

Meeting ended at 8:52 p.m.


Kenneth J. Recker, Chairperson


Kelley A. Knitz, Trustee


Matthew L. Brinker, Trustee


Laura L. Abke, Fiscal Officer