

Troy Township Trustee Meeting
July 15, 2026

SIGN-IN – Josh Mitchell, Eric Losey

Trustee Chairperson Brinker called the meeting to order at 7:03 p.m.

ROLL CALL with the following Trustees present: Trustee Knitz, Trustee Chairperson Brinker

Trustee Chairperson Brinker asked everyone to stand for the Pledge of Allegiance.

MINUTES – Trustee Chairperson Brinker made a motion to suspend the reading of the minutes of the June 24, 2026 Troy Township Trustees Meeting and approve the minutes of the June 24, 2026 Troy Township Trustees Meeting with a second motion by Trustee Knitz.

Vote 2-Yes 0-No. Motion carries.

GUESTS – Trustee Chairperson Brinker presented Stefanie Gottschalk with a “Certificate of Appreciation Beautification Award” in recognition of her dedication, hard work, and commitment to enhancing the beauty and appearance of our community. Her efforts have contributed significantly to making Troy Township a more attractive, welcoming and vibrant place for all residents and visitors.

Stefanie Gottschalk’s pride in the community beautification and stewardship serves as an inspiration to others and reflects the spirit of civic engagement that strengthens our township. The Troy Township Trustees thanked Stefanie for planting and maintaining the flowers at the maintenance building, Fire/EMS Station and Cemetery for the past five years.

Stefanie Gottschalk was presented with a Certificate of Appreciation, bouquet of flowers and a gift certificate.

John Wagner presented an update on the auto dispatching for the Fire/EMS. John Wagner has been working on the AirLink XR system which is a Sierra Wireless that was installed in the ambulances when they were built. One system was covered under warranty, as it was not working properly. That new system has been received and installed. The other system in Medic 715 currently works off and on. John Wagner has been in contact with T-Mobil and Sierra Wireless to resolve the issues.

John Wagner presented a renewal quote from Brite in the amount of \$180.00 to renew the AirLink Complete XR subscription for one-year for both devices in the ambulances.

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John Wagner obtained information to add two additional "Mobile Computer Terminal" (MCT) devices, one for the fire engine and one for utility truck. Two additional I-pads will need to be purchased to coincide with the MCTs.

John Wagner stated T-Mobile does not offer I-pads at no cost. T-Mobile cost would be \$299.00 for an eleven (11) inch I-pad device plus \$20.00 per line for each I-pad (\$40.00 additional per month) for cellular service in the fire engine and utility truck. The cost for a 13" I-pad is \$1,099.00.

The sales representative from T-Mobile did not recommend using a cradle system for the I-pads in the ambulances. The sales representative suggested continue to use the Sierra Wireless system XR80.

John Wagner obtained a quote to add two additional Sierra Wireless routers. The quote is in the amount of \$3,787.28. This quote includes the \$90.00 per device for five (5) years.

John Wagner also spoke with the Sheriff's office about adding two additional MCTs. The cost would be approximately \$11 to \$13 per device per month for the VPN. There was a one-time set-up fee of \$928.00 paid and this fee would not change with the additional MCTs.

John Wagner stated the I-pads are working with the new auto dispatching system however, androids will not work.

Trustee Knitz asked if the service pro tablets could be used. Chief Appelhans will look into this. John Wagner stated the service pro tablets are currently being used for patient care information and using the same tablet for both systems could become difficult. Swivel mounts will need to be purchased for the ambulances.

John Wagner's recommendation is to purchase two 11" I-pads (one for the engine and one for the utility) at \$299.00 each, add the \$20.00 per month lines on T-Mobile, and an additional \$11-\$13 per month for the Sheriff's Office. John Wagner stated Apple ID's will be needed for the I-pads.

John Wagner also recommended adding a new email address of tttech@amplex.net to tie all of the accounts for the auto dispatching system to. This would eliminate using an employee's email address. Fiscal Officer Abke will call Amplex regarding a new email address.

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Trustee Knitz made a motion to purchase two (2) 11" I-pads at \$299.00 each from T-Mobile, add an additional email address of tttech@amplex.net from Amplex, add \$20.00 per month per device for T-Mobile service and additional \$11-\$13 per month for the VPN at the Sheriff's Office with a second motion by Trustee Chairperson Brinker. John Wagner will order the I-pads.
Vote 2-Yes 0-No. Motion carries.

REPORTS

Sheriff – The June 2026 Sheriff's Report was presented to the Trustees.

Zoning – Zoning Inspector Hahn was not present

Fire – Fire Chief Woodruff stated the runs to date are 433.

Chief Woodruff presented the June 2026 Troy Township Fire & EMS Monthly Report.

Chief Woodruff presented a quote from Bender Communications in the amount of \$480.00 to purchase 10 Unication G5 batteries (\$45.00 each) and shipping cost. Trustee Brinker asked how old the current pagers are. John Wagner stated the originals were purchased in 2018, 2019 and 2020. Trustee Knitz asked what the total number of pagers the Fire/EMS Department currently has. John Wagner stated approximately 40 G5 pagers. Trustee Knitz made a motion to approve the quote from Bender Communications in the amount of \$480.00 to purchase 10 Unication G5 batteries plus shipping with a second motion by Trustee Chairperson Brinker.
Vote 2-Yes 0-No. Motion carries.

Chief Woodruff presented a quote from Superior Uniform in the amount of \$1,247.64 for Class A and Class B uniforms, hat, shoes, shirt and raincoat for EMS Chief Kent Appelkans. Trustee Chairperson Brinker made a motion to approve the quote from Superior Uniform in the amount of \$1,247.64 for Class A and Class B uniforms for EMS Chief Kent Appelkans with a second motion by Trustee Knitz.
Vote 2-Yes 0-No. Motion carries.

Chief Woodruff state Ohio CAT preformed the preventative maintenance on the generator at the Fire/EMS station. During the pm, it was discovered the battery needed replaced. Chief Woodruff obtained a battery from Dynalite.

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Chief Woodruff stated Paul Perry sent him an email regarding a company (Citizens First Fire Training) that will do a Bus Extrication and MCI Course training. This includes one evening MCI training and a full day extrication class on bus and passenger vehicle crashes in the amount of \$1,000.00. Chief Woodruff stated a pick-up truck and school bus have been donated for this training. Chief Woodruff will contact Pat and Sons and DC Collision for additional vehicles for this training. Trustee Knitz asked if there is a date scheduled for this training. Chief Woodruff stated there is not a date set but would like to schedule the training for a Saturday in September. Trustee Knitz made a motion to approve the quote from Citizens First Fire Training in the amount of \$1,000.00 to proceed with the Bus Extrication and MCI Course with a second motion by Trustee Brinker.

Vote 2-Yes 0-No. Motion carries.

Trustee Chairperson Brinker asked Chief Woodruff if Freedom Township Fire and EMS would be included with the Bus Extrication and MCI Course training. Chief Woodruff will extend an invite.

Fiscal Officer Abke discussed the insurance payment that was received for Whiteford Kenworth for the repairs for the 2009 Pierce Fire Rescue Engine in the amount of \$38,664.39. Fiscal Officer Abke printed a check in the amount of \$38,664.39 to be approved by the Trustees. The repairs for the Fire Rescue Engine are to be completed soon. Additional cosmetic items will need to be completed when parts arrive. If payment is required upon picking up the Fire Rescue Engine, the check would be approved and not have to wait until the next Trustee meeting in two weeks. The insurance company sent a check to Whiteford Kenworth for additional charges this past week. Trustee Chairperson Brinker made a motion to approve and sign check #063661 to Whiteford Kenworth in the amount of \$38,664.39 for the repairs to the 2009 Pierce Fire Rescue Engine with a second motion by Trustee Knitz.

Vote 2-Yes 0-No. Motion carries.

EMS – EMS Chief Appelhans stated a State Grant in the amount of \$4,611.66 has been awarded. This grant is a reimbursement grant for items purchased between now and the end of the year. Chief Appelhans stated an approved item is for electronic devices, so some of the grant money will be used for the MTV items. Chief Appelhans will provide a list of the items that this grant money will be used for. This list will be kept for future auditing purposes.

Chief Appelhans is requesting an executive session for personnel issues.

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Roads/Cemetery – Todd Gottschalk stated a Preconstruction meeting was held today, July 15, 2026 for the 2026 Troy Township Road Resurfacing Project to include Lemoyne Road, NE Access Road and SE Access Roads. This meeting included Kokosing Construction Company, Wonderly Trucking and Excavating and Luckey Farmers.

Todd Gottschalk stated there was discussion regarding the 4/11 stone. A quote will be sent for using reclaimed asphalt in place of the 4/11 stone. Using the reclaimed asphalt would be a better option in front of residential homes.

Trent Nissen from Kokosing Construction met with Wonderly Trucking and Luckey Farmers after the preconstruction meeting, at the resurfacing sites to discuss additional paving each company may want at their cost. This will not impact Troy Township's project.

Todd Gottschalk stated dirt from Westwood Cemetery in Woodville Township was donated to Troy Township. This dirt will be used at the Troy Township Cemetery.

Fremont Fence completed the repairs from the wind damage to the Cemetery fence today, July 15, 2026. Fremont Fence will contact Troy Township when the privacy slats are available. Installation of the slats will be done by Troy Township.

Todd Gottschalk stated there are a few drainage issues in Stony Ridge. Todd Gottschalk stated Wood County brought their jet truck to the area of Bean Street and Cherry Street in Stony Ridge and there is a block in the tile to the catch basin. The outlet tile is flowing water.

Todd Gottschalk stated there are two dead trees in the area of Bean Street and Cherry Street in Stony Ridge. Todd Gottschalk is not sure if the trees are in the right-of-way. A few years ago, part of one of these trees had to be cleaned up by the Township. Mr. Gottschalk suggested sending a letter to the resident asking to have these trees removed.

Todd Gottschalk stated last Friday, July 10, 2026, on Gilbert Road, a farmer with a bale wagon caught a tree and broke it in half. Beeker Tree Service was contacted to remove the tree as it was a road hazard.

Todd Gottschalk stated road mowing was completed three (3) weeks ago. All of the rain that the Township has received this year has attributed to the growth of the roadside grass. However, another round of mowing is needed.

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Todd Gottschalk stated it is his understanding that Wood County only pays the Township for four (4) rounds of mowing the County roads. Todd Gottschalk asked if the Township should continue to mow the County roads. Eric Losey was present and stated he does not think there will be an issue getting paid for the additional mowing, possibly five (5) rounds of mowing.

Todd Gottschalk asked Fiscal Officer Abke to see if a physical address could be obtained for both Cemeteries, Salem Cemetery on Bradner Road and Troy Township Cemetery on Krotzer Avenue. The address for the Salem Cemetery on Bradner Road is 20102 Bradner Road, Pemberville, Ohio 43450. An address for Troy Township Cemetery will be forthcoming.

FISCAL OFFICER – Fiscal Officer Abke gave the Trustees the June State Bank Reconciliation to review and sign at the next meeting.

Fiscal Officer Abke presented information regarding savings to the OTARMA 2026-2027 Insurance coverage by increasing deductibles. By increasing the comprehensive/collision deductible to \$2,500.00, the savings on the policy would be \$459.00 annually; and by increasing the comprehensive/collision deductible to \$5,000.00, the savings on the policy would be \$913.00 annually. After discussion, the Trustees decided to leave the deductible in the amount of \$1,000.00.

Fiscal Officer Abke reminded everyone that Kim Arnold from KLA Risk Consulting will be here on Tuesday, July 21, 2026 at 6:30 p.m. for the sexual harassment prevention and bullying prevention class. This class is a mandatory class for all employees/volunteers/Trustees and Fiscal Officer of the Township.

Fiscal Officer Abke presented the Trustees with the Estimate of Revenues for budget year 2027 to review and approve. Trustee Chairperson Brinker made a motion to approve the Estimate of Revenues for budget year 2027 for the Wood County Auditor with a second motion by Trustee Knitz.

Vote 2-Yes 0-No. Motion carries.

Fiscal Officer Abke stated a JEDD payment in the amount of \$301,904.98 was received for reporting period January 1, 2026 thru March 31, 2026.

Fiscal Officer Abke reported that Amplex evaluated the installation of fiber optic at 311 Krotzer Avenue and 237 Krotzer Avenue. Installation will be in the next week or two. Fiscal Officer Abke will contact Modern Data and Cititel regarding the change.

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APPROVE & SIGN CHECKS

Trustee Chairperson Brinker made a motion to approve and sign checks for July 10, 2026 in the amount of \$55,013.89, ACH 417-2026 to ACH 443-2026, check #63620 to and including check #63653 with a second motion by Trustee Knitz. Vote 2-Yes 0-No. Motion carries.

Trustee Knitz made a motion to approve and sign checks for July 15, 2026 in the amount of \$58,420.15, check #63654 to and including check #63661 with a second motion by Trustee Brinker. Vote 2-Yes 0-No. Motion carries.

Trustees were given Fund Status Reports, Receipt Listing Report, Appropriation Status Report, Positive Pay Reports and Wages and Overtime Detail reports.

Fiscal Officer Abke stated the 2024-2025 Audit is continuing.

OLD BUSINESS – Trustee Knitz reported the new Township website is looking great. The content is being reviewed. The previous Township website address will be linked to the new Township website address.

NEW BUSINESS – nothing to report

MEETINGS/EVENTS –

Wood County Election Candidates Meet & Greet will be Friday, August 7th, 2026 from 5:00 p.m. to 7:00 p.m. at the Wood County Democratic Party Fair Building.

Wood County Township Association's next meeting is July 16th at 5:30 for a cookout/potluck in the Jr. Fair Building at the Wood County Fairgrounds. Kyle Brooks from OTA will speak.

Toledo Regional Chamber of Commerce will hold their annual Summer Legislative Reception on Friday, August 14 from 7:30 a.m. to 9:00 a.m. at the National Museum of the Great Lakes (1701 Front Street, Toledo, Ohio).

Wood County Township Association will meet September 17, 2026 at Mt. Zion Church, 7481 Bays Road, Wayne, Ohio. This will be the meeting to meet candidates running for office. More information to come.

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ITEMS ON HOLD – nothing at this time

The next Trustee meeting is scheduled for Wednesday, July 29, 2026 at 7:00 pm.

EXECUTIVE SESSION – Trustee Chairperson Brinker made a motion to enter into executive session for personnel and employee discipline with a second motion by Trustee Knitz.

Roll Call: Trustee Knitz – Yes Trustee Brinker – Yes

Vote 2-Yes 0-No. Motion carries.

Trustees and Josh Mitchell entered into executive session at 8:02 p.m.

Josh Mitchell came out of executive session and Eric Losey entered into executive session at 8:15 p.m.

Eric Losey came out of executive session at 8:32 p.m.

EMS Chief Kent Appelhans and Fiscal Officer Abke entered into executive session at 8:35 p.m. with Legal Counsel

Trustee Chairperson Brinker made a motion to come out of executive session with a second motion by Trustee Knitz.

Roll Call: Trustee Knitz – Yes Trustee Brinker – Yes

Vote 2-Yes 0-No. Motion carries.

Trustees, Kent Appelhans and Fiscal Officer Abke exited executive session at 9:20 p.m.

Trustee Chairperson Brinker stated no action taken at this time.

Trustee Chairperson Brinker made a motion to adjourn the July 15, 2026 meeting with a second motion by Trustee Knitz.

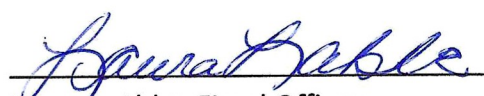
Vote 2-Yes 0-No. Motion carries.

Meeting ended at 9:21 p.m.


Matthew L. Brinker, Chairperson


Kenneth J. Recker, Trustee


Kelley A. Knitz, Trustee


Laura L. Abke, Fiscal Officer