

Troy Township Trustee Meeting Minutes
January 8, 2025

Trustee Chairperson Recker called the meeting to order at 7:03 p.m.

ROLL CALL with the following Trustees present: Trustee Brinker, Trustee Knitz, Chairperson Trustee Recker

Trustee Chairperson Recker announced from the January 4, 2025 Reorganization Meeting, he will be the 2025 Chairperson for the Trustees and Trustee Knitz will be the Vice-Chairperson.

SIGN-IN – Tom Woodruff

GUESTS

John Wagner stated he attends Trustee Meetings all the time and doesn't say a lot and he sits on his hands when it comes to comments and questions. He wasn't going to say anything tonight but thought about it during the day and before the meeting and said he wasn't going to do this. As the day went on before the meeting, he felt he needed to.

He doesn't understand what is going on. He does a lot for everyone at the Fire/EMS Station and for the Township. Doesn't understand what the goals and end game is because of what is going on especially at the Fire/EMS Station.

He started out with a prime example. Five new people have been hired on the EMS Department. They are working their way through training. A new hire on-shift the day before, that has been on training for a month now, made a comment that the other people are done with training but he is not. This new hire, was good enough three and half weeks ago to be the second EMS personnel with a full-time staff member when there was a call off but then went back to being trained. What is the training protocol? What is the way the new hires are being trained?

After last meeting, because he made a comment regarding uniforms, it is now being said that himself (John Wagner) and Paul Perry are out to get the EMS Department. If he was out to get the EMS Department, he wouldn't drop everything to help out the Department to help apply for a Grant and update tablets recently. He is not out to get the EMS Department he is here to defend everyone on the Department and make sure what is being done is fair. He has had previous conversations with Trustee Chairperson Recker regarding an employee and making sure what is being done is fair for everyone.

John Wagner asked if the Trustees received the EMS/Fire Department Newsletter that is sent out. The Trustees do not receive this newsletter. The most recent newsletter stated there will no longer be monthly EMS trainings. There has not been EMS training in almost a year. This was because Lori Diamond left and EMS Captain Lisa was obtaining a Charter for the EMS Department. He extended a good-job Lisa for obtaining the Charter. He has told the EMS training personnel that the attendance for training has always been four to five people. Now no training is continuing because only four to five people show up. EMS personnel is being told to obtain training off of a computer for a hand- on job. This just devalued everyone that is a member of the Department and lives in the Community. Trainings are now paid to attend and the ones training are being paid. You cannot fix something if training is not being offered. During the three trainings that were offered, the on-shift employees were not engaging in the trainings. During the CPR Training the on-duty person stood at the kitchen window. The Captains are supposed to be leading the Department. Lead by example and participate.

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John conveyed when he didn't show up for a run, he received a call asking if he was coming on the run but he was out of the Township. The climate that has been made is detrimental to what is going on.

Trustee Chairperson Recker asked Mr. Wagner how can the Trustees fix the problem or what can they do?

Mr. Wagner said he does not know. This is a problem that keeps him awake at night. He is very involved in the Departments, lives in the community and works in the Township with others that live in the Township.

The latest Newsletter mentioned the new SOGs and that everyone needs to go to scheduling program and read them. If you expecting someone to follow the SOGs, shouldn't that be handed to everyone in a memo form and not just being told to go look at them and read them because it is stated in a newsletter. Mr. Wagner guarantees that half the people didn't read the newsletter.

Mr. Wagner stated the situation is painful. He has tried to talk to people who are also struggling with what's going on and asking them to come up and get involved. But there is only so much that he can do.

Trustee Chairperson Recker stated during the Reorganization Meeting it was discussed to get everyone together to discuss issues. Trustee Chairperson Recker stated we all need to come together as a team again. Getting together and opening up for questions is planned.

Paul Perry stated there was a meeting in April 2024 with Trustee Brinker, Administrator Keiser and Chief Woodruff. There were many questions asked then and there still has not been a follow-up meeting or follow-ups to the questions that were asked. None of the concerns have been addressed. During the April 2024 meeting it was specifically asked about EMS Captains. The EMS Body was told, no it wasn't going to happen, but at the very next Trustee Meeting, promotions were approved regarding EMS Captains.

Mr. Perry also asked who is qualifying the new hire to drive the Township apparatus? The job that is used the most. Who is putting them through EVOC training, driving training? There is only one person in the Township that is qualified through VFIS, our insurance carrier, to do that. Captain Lisa asked who that was? Paul Perry is the only personnel certified to do this training. Mr. Perry has offered many times to do this training and was told someone would get with him. No one ever has.

Mr. Wagner asked where the full-timers are getting their training? Captain Lisa stated on-line.

Mr. Perry stated the Township needs to look at the organization and hire someone that is in charge of the EMS to take the bull by the horns and get the Department back to what it used to be. Mr. Perry also stated he was upset regarding the text message stating himself, John Wagner and another individual are plotting against the EMS. Messages were being sent out before the Trustee Meeting ended and this was because questions were asked about uniforms. This makes it hard to put a smile on his face and go to work.

Trustee Brinker asked how this is the fault of the Trustees? How can the Trustees help the organization when the organization doesn't help themselves.

Mr. Perry asked what he did wrong?

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Trustee Brinker stated he is not in this drama. Mr. Perry responded this is not drama, these are issues and there is not going to be a department. Trustee Brinker stated it's not drama that someone texted something about them wanting to destroy the Department. Mr. Perry responded that employees will walk into the station and are questioned as to why they are there.

Mr. Perry stated that he received a telephone call because he was asking questions and that he needed to shut his mouth and to go through Administrator Keiser for any questions. Mr. Perry has asked Administrator Keiser many questions and has never received an answer for any of them.

Mr. Perry addressed Trustee Brinker that they are supposed to come to their leaders to ask these questions and they are asking. This is getting ridiculous. There is no communication. It's turning into a "us versus them". He comes to Trustee Meetings to listen. Mr. Perry has asked very few questions until tonight. Mr. Perry hasn't worked a shift in three (3) months because of things that are being said about him. He stated not one full-time employee has asked why he is not working. Captain Lisa said she has texted Mr. Perry. It has been two months since she has texted. He receives the email asking for available days to work. He said we are all here for the Township, but at times it feels like some of the Volunteers and Part-Time Employees are not wanted.

Trustee Chairperson Recker stated that this was talked about and the Township has to have the Volunteers. A job-description is being put together for an EMS Chief or Deputy Chief, not sure what the title will be but it will be someone in charge of the EMS. The Trustees know this needs to be fixed. This was discussed at the Reorganization Meeting. Creating a job-description, doing interviews and hiring someone is in the plans. After that, communication needs to be addressed through the chain-of-command. There needs to be someone in charge.

Trustee Knitz appreciates everyone and the employees.

Mr. Perry stated one of the last runs he went on he was giving a scene size-up and was cussed at by a full-time Captain. Mr. Perry addressed this with Administrator Keiser who was also on scene. Administrator Keiser response was that he didn't know what good it would do to address this. Mr. Perry stated he has been told that Administrator Keiser is the boss. Mr. Perry feels that if he did this, he would be written up for it.

Trustee Brinker stated they write people up and get their a** in trouble for that. It's a no win on their side. Mr. Perry stated that this is where Policies and Procedures need to come into play.

Mr. Wagner stated Policies and Procedures need to be enforced across the board. He addressed the incident where there was no coverage when EMS personnel were attending training in Vegas and it was posted on Facebook. There is a Policy or Procedure in the Handbook about being mandated and having to stay for coverage. John Wagner has addressed this with numerous people including Administrator Keiser, that the Policy or Procedure states that when the shift was up, you didn't get to leave because there is no coverage. That's part of the job. Mr. Wagner was questioned about this at his job in the Township, that 90% of those employees live in the Township. How is he supposed to answer this?

Trustee Chairperson Recker stated that this was a big discussion during the Reorganization Meeting that they need to get someone over there, someone in charge and someone to take control.

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Mr. Wagner again addressed the original scenario regarding training. One-time it's okay to work as the second person with a full-timer but then still needs to be on training afterwards. The Township is paying three employees full wages during this training. This employee is "one of our own" and we are treating him differently. He is a new EMT and probably needs some additional training.

Trustee Brinker stated that he would assume, without knowing all the situation, that they may have seen something that needed additional training. Mr. Wagner asked if anyone communicated this with the employee? This employee asked Mr. Wagner questions regarding this. Mr. Wagner apologized but stated "it's getting hard, it's getting really hard".

Trustee Chairperson Recker stated that some of the exact things that are being addressed at tonight's meeting, are things that were talked about at the Reorganization Meeting and the Trustees are looking for ways to fix it. Chairperson Recker stated that if anyone wants to write an anonymous note, throw them in a drawer to address concerns or give ideas that would be accepted.

Trustee Brinker stated that nothing can be anonymous because they pitch them. Chairperson Recker stated that that needs to change. Trustee Brinker said "No! Put your name on it". Chairperson Recker stated the Trustees need help to address the issues because he doesn't know the business of the EMS, none of the Trustees do because they are not in the EMS business.

Trustee Knitz stated she appreciates employees speaking out because the Trustees don't know what needs to be fixed.

John Wagner asked if there is a reason the Trustees do not receive the newsletter from the EMS/Fire Department? Trustees have never received the Newsletter. The idea of a Newsletter was discussed at the April 2024 meeting with Trustee Brinker, Administrator Keiser and Chief Woodruff. This is a department Newsletter that is made by Captain Ashley and then distributed to other Captains (EMS and Fire) asking for anything additional. It is then sent out to all Fire/EMS employees.

Tom Woodruff asked if it is positive Newsletter. Mr. Wagner stated that he was going to refrain from answering that. Mr. Wagner feels that the idea of a Newsletter was brought up in the April 2024 meeting and this is how fast can we check a box that something was done. There are some meaningful things in the Newsletter but it was very rushed. There was no genuineness to help rectify some of the situations.

Mr. Wagner stated that the Department went from nothing to all of a sudden having a bunch of SOGs and at a Trustee Meeting, Trustee Recker asked if everyone had seen the SOGs. Mr. Wagner said that he sat on his hands and didn't say a word because no one had seen that document except for the eight people that were on that committee. No one else had seen these documents when the Trustees approved the SOGs.

Administrator Keiser stated that those documents originated from the EMS/Fire Building from Lexipol. They were approved by a group of people that represents the entire organization, not just one group or the other. Mr. Wagner stated the question that was asked was has everyone seen them and the answer was no. Administrator Keiser asked then how are you supposed to put this sh*t together.

Trustee Brinker asked Mr. Wagner if he wants everyone on the Department to have a say when things are put together? Mr. Wagner stated again the question from Trustee Recker was if everyone had seen

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them and was in agreeance with them. It was not a true statement that everyone had seen them. Not everyone had seen them. Mr. Wagner stated that he understands how things are put together but when the Trustees approved them, they were led to believe everyone had seen them.

Mr. Wagner stated that there were select individuals from both Departments that provided input on the SOGs. The Trustees approved them and at that point it became what everybody is supposed to follow. Which is how it is supposed to work. But not everyone is following them. They are not being enforced across the board.

Trustee Recker asked if everyone has seen the SOGs now? Trustee Knitz stated that everyone should have been handed the SOGs and an acknowledgement that they had received the SOGs. Trustee Brinker asked what should be done with the employees that have received the SOGs but will not sign that they have received them? Chief Woodruff stated that there was a copy of the SOGs placed in each employee's cubby. Trustee Knitz stated that a notation that an employee has refused to sign, needs to be made. Trustee Brinker asked if they have not signed the SOG policy should they be allowed to work?

Mr. Wagner stated that he is an employee that has not signed the SOG policy. His problem with signing at this point is, that exactly what he thought would happen has transpired. The SOGs are being used against the employees that they have a vendetta against. They are not being enforced equally across the board. There are instances where people have not followed them and nothing has been done to them.

Trustee Knitz expressed that she is hearing division amongst the group and that teamwork needs to be addressed. Trustee Brinker stated there has been division for over 50 years. Trustee Knitz suggested some training on teamwork. Trustee Recker stated that hiring someone to be in charge of EMS is the first thing that needs to be done and then start addressing the issues. Trustee Knitz expressed concern of being able to work together in the field if there is all this division.

Tom Woodruff agreed that training is needed and he is hearing there is a lot of disrespect. Mr. Woodruff apologized to Mr. Wagner that he is so upset. Mr. Woodruff suggested an unbiased person to listen to both sides and bring it to the Trustees. He suggested bringing solutions not complaints would be helpful. Mr. Woodruff stated that the poison, cancer needs to be removed. The longer it's let go, the worse it gets.

Mr. Wagner stated that he has had numerous conversations with the full-time employees trying to provide some guidance on how to make things better. Captain Lisa agreed that they have had their share of conversations. Mr. Wagner stated again that he is not out for anyone, he is here for everyone. Mr. Woodruff stated that people have to be receptive to what is being said.

Chief Woodruff stated that this problem is not unique to Troy Township. The statement has been as long as he has been around that these people are bad a**es. You put them on the job they will take care of anything, hands down, medical, fire, MVAs. It's the in between the calls, when you start seeing the problems, the confrontations, the fighting. It's everywhere not just Troy Township. Need to find a way to work through it, get better at getting along. Chairperson Recker stated that everyone is needed, the full-time, part-time and volunteers.

Paul Perry agreed it starts with training. Bringing everyone together, working together, doing things together and training. You will start to rebuild the culture. It has to be meaningful training. A plan needs to be put together, a schedule of training and do it. Administrator Keiser asked how do you do

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this when only four people show up? Mr. Perry stated it has to be a culture, start slow, put out a schedule for the next six months, talk to the body as to what they would like to be trained on. Training needs to be on Fire side along with EMS. When training is happening, all personnel need to be involved, from the lowest person on the list to the top person on the list. Everyone has to train together.

Training with Freedom Township is also an option that is available.

Everyone needs to get back to the grassroots of being Firefighters and EMTs. Get a good solid training program together to reenforce standards and do a yearly SOP review training with everyone to give input. This would have been a great opportunity with the new SOGs to get input and explain why it is done the way it is instead of just being given a packet. Do the small things to work together. A good training program is good for the new, younger members on the Departments. It shows that you want to take the Departments to the next level. Consistency is needed. Things are not going to be fixed overnight, but things can get ruined in a hurry also.

Mr. Wagner stated along the lines of training, training at Troy Township EMS was only given three to four tries before it was cancelled. He was pretty open that only four to five people would attend the trainings. If you are doing good things, people will hear that you are doing good things and training, more people may attend. But to not do trainings, it devalued what the people need. Mr. Wagner acknowledged that Freedom Township has openly invited Troy Township to come there to train.

Mr. Perry stated that training at Freedom Township is on a different night than what Troy Township training nights are on. Trustee Brinker replied that they try to find a solution and this is the response that is given. Chairperson Recker stated that some changes may need to be made. Mr. Perry stated that he has attended cross-training at Freedom Township and that he would like to see trainings like that done quarterly.

Trustee Knitz asked everyone to be patient. The Trustees know an EMS Chief needs to be hired for the EMS Department. She appreciates the issues being addressed to the Trustees, as they do not know what the problems are unless they bring them to their attention. Mr. Wagner stated that this is why he spoke up tonight, if he doesn't say anything, how do the Trustees know and how much is being communicated to the Trustees. Trustee Knitz expressed teamwork is very important and gossip has to stop. Trustee Knitz wants to find out who the cancers are and who is causing the problems.

Administrator Keiser stated it happens in the Fire/EMS Building. People talk amongst themselves, talk about each other, it's volunteer versus full-time, full-time versus volunteer. He hears it from both sides.

Tom Woodruff asked why the resentment, they are on the same team.

Administrator Keiser stated that they are on the same team but two separate departments in the same building. It's been this way since the conception.

Administrator Keiser stated that when he started on the Department in Pemberville 35 years ago and they went on calls with Troy Township on an accident, it looked like a 7th grade dance. You had the EMS over here attending to patient care and then Fire Department standing over there once the car was done being cut. There was no intermingling. There is a constant barrage of people who talk about other people in the Fire/EMS Building. One side to the other, it doesn't matter which way you want to go. Administrator Keiser exclaimed, "That sh*t has got to stop!"

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Paul Perry asked Administrator Keiser what he is doing as the Administrator to bridge that? Mr. Perry stated he has brought a concern to the Administrator on the scene of an accident where Mr. Perry is clearly looking out for the safety of the EMTs that are responding and his Captain tells him that they are only one f*cking person. Mr. Perry stated he was doing his job as the first one on scene, giving a scene size-up because he didn't have a radio or form of communication to communicate with the responding EMS and simply wanted to tell them that they had an unresponsive patient in the car, trapped in the car, car on its side, car is very unstable, be careful. He received nothing but attitude on the scene after that.

Mr. Perry stated he then went to the Township Administrator, the guy that says he is in charge of the operations and that Mr. Perry is supposed to come to and is then told, well I can talk to her but I don't know what good it will do. Administrator Keiser stated he did not say that he didn't know what good it would do. Mr. Perry stated that is the answer the Administrator gave because Mr. Perry said you have Policies and Procedures, don't you? Use them. Because the Policies and Procedures would be used against him.

Mr. Perry stated Administrator Keiser wants to say there is a divided line but when an issue is brought to the Administrator at the scene, nothing is done. Mr. Perry asked the Trustees what is he supposed to do? Mr. Perry walked out of the meeting.

Chairperson Recker stated the Trustees are working on the issues. It was addressed at the Reorganization Meeting. It may take time, but they are working on issues.

MINUTES – Trustee Brinker made a motion to suspend the reading of the minutes of the December 30, 2024 Trustee Meeting and approve the minutes of the December 30, 2024 Trustee Meeting with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

Trustee Knitz made a motion to suspend the reading of the minutes of the January 4, 2025 Reorganization Meeting and approve the minutes of the January 4, 2025 Reorganization Meeting with a second motion by Trustee Chairperson Recker.

Vote 3-Yes 0-No. Motion carries.

REPORTS

SHERIFF – Nothing to report

ZONING - Zoning Inspector Hahn presented that the Data Center Permitted and Conditional Use was tabled at the June 26, 2024 Troy Township Public Zoning Hearing Meeting until January 8, 2025 to gather additional information and research Data Centers. Zoning Inspector Hahn sent information to the Trustees on Monday to review.

Zoning Inspector Hahn suggested prohibiting the Data Centers especially now that one is going up on State Route 582. This gives an opportunity for the Trustees to watch this development.

Trustee Knitz agreed with the information that was sent to the Trustees from Zoning Inspector Hahn and stated it was good work.

Pros of a Data Center is that it brings more income into the Township however the Cons are a little heavy.

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The Data Center in Virginia uses more power than the Nuclear Reactor there. The amount of water to cool the Data Centers down is a lot. There is a constant hum from the Data Centers and they give off a lot of heat. Also, not many jobs are created from the Data Centers after construction. The State Route 582 Data Center will take approximately 10 years for construction. Troy Township does not have the infrastructure to support a Data Center.

Trustee Brinker made a motion to prohibit Data Centers in all zoning districts of Troy Township with a second motion by Trustee Chairperson Recker.

Roll Call: Trustee Brinker – Yes Trustee Knitz – Yes Trustee Recker – Yes
Motion carries.

Zoning Inspector Hahn asked how to proceed with the resident on 582. Trustee Brinker stated that an ample opportunity has been given for the resident to show that continual progression is being made and it is going in the opposite direction. Dates have been given for deadlines. A letter was sent dated August 29, 2024 giving 30 days for a response and there has been no response. The Trustees requested that a Certified letter to be sent stating Final Notification. The Township will then proceed.

Zoning Inspector Hahn asked for approval to attend the Ohio Township Association Winter Conference. The Trustees gave consent for Zoning Inspector Hahn to attend the Ohio Township Association Winter Conference.

The first meeting for the Comprehensive Plan Committee will be next week, Wednesday, January 15, 2025 at 5:00 p.m. This will be Zoom meeting.

FIRE/EMS – Chief Woodruff had nothing to report.

ROADS/CEMETERY – Trustee Chairperson Recker presented a quote for a new auger and bearings from Kalida Equipment for the salt spreader in the Tandem Dump Truck 718 in the amount of \$4,470.63. The Truck is new however the spreader is 20 years old. The auger and bearings were last replaced 10 years ago.

Trustee Brinker suggested contacting Schmidt Machine to fix or rebuild the auger and replace the bearings. Administrator Keiser will communicate with the Roads Department to contact Schmidt Machine.

FINANCE REPORTS (FISCAL OFFICER)

Trustee Chairperson Recker made a motion to approve and sign RESOLUTION 1-2025, RESOLUTION FOR OPEN MEETINGS UNDER SUNSHINE LAW with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

At the Reorganization Meeting, the 2025 Mileage Rate reimbursement was approved at .67 per mile. The IRS mileage Rate for 2025 is .70 per mile. Trustee Knitz made a motion to amend the 2025 Mileage reimbursement rate from .67 per mile to .70 per mile with a second motion by Trustee Brinker.
Vote 3-Yes 0-No. Motion carries.

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Fiscal Officer Abke gave the Trustees an updated salary rate sheet with the 2% increase that is effective February 2, 2025. Trustee Recker announced a 2% salary increase across the board effective February 2, 2025.

Super Blanket Certificate – Obtaining Proper Authority on Purchases needs to improve for 2025. Authority needs to be obtained prior to purchases being made. Trustee Chairperson Recker stated in the Reorganization Meeting it was discussed to create a purchase order request form. Fiscal Officer Abke will create this. A Blanket Certificate will be created for frequently used vendors and then a general Blanket Certificate will be created for each department for miscellaneous purchases. Fiscal Officer Abke also asked if regular purchases cannot be paid with the credit card. Accounts can be set up at most vendors to send invoices for payments. Trustee Chairperson Recker made a motion to approve Fiscal Officer Abke to create Super Blanket Certificates not to exceed \$10,000.00 with a second motion by Trustee Brinker.

Vote 3-Yes 0-No. Motion carries.

Fiscal Officer Abke presented the Trustees with Revenue Budget, Revenue Status and Comparison of Budget and Appropriated Reports.

The Revenue Budget dated 1/6/2025 shows all the revenue that is budgeted for the Township to receive in 2025, including real estate taxes, local government funding, EMS billing, levy money, JEDD money and interest. The only fund that money can be moved from is the General Fund. That is the reason the JEDD money is placed in the General Fund.

The Revenue Status Report dated 12/31/24. Fiscal Officer Abke explained the Final Budget for 2024 to compare to the actual Revenue received. The Township received five (5) payments from the JEDD in 2024.

Revenues that decreased for the 2025 Budget include:

Fire/EMS Donations for 2024 was budgeted at \$70,000 and actually received \$32,079.12 for Fire and \$32,099.12 for EMS so adjusted 2025 appropriately. Also, in the 2024 budget \$25,000 was budgeted for State Receipts for Fire and no money was received and \$10,000 for EMS State Receipts was budgeted and no money was received. The 2025 budget has been adjusted accordingly.

The 2024 Permissive Sales Tax budget amount for revenue was \$32,000.00 and actually received \$13,861.65. That revenue budget has been adjusted accordingly.

The approximate budget for 2025 is \$4.5 million for the entire Township.

Custodial Fund – At the previous Trustee meeting a check in the amount of \$30,060.56 was given to Fiscal Officer Abke from Administrator Keiser and Chief Woodruff from State Farm. There was a house fire in the Township and 60% of the value of the home was damaged. This money is sent to the Township to hold until the homeowner either demolishes the home or repairs the home. Once repairs or demo has been done, the homeowner can petition the Township for this money to be refunded to them. The homeowner will provide building permits and final inspection reports from Wood County. This check also has the name of the mortgage company, Member First Mortgage. Chief Woodruff stated the insurance company referred to this as a demolishing lien. Fiscal Officer Abke will contact the

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mortgage company regarding endorsement of this check. Fiscal Officer Abke contacted Auditor State of Ohio and per Kevin Pegish, the Township needs to pass a Resolution to establish a Custodial Fund. Trustee Chairperson Recker made a motion to approve a sign RESOLUTION 2-2025 – RESOLUTION TO ESTABLISH A CUSTODIAL FUND with a second motion by Trustee Brinker.

Vote 3-Yes 0-No. Motion carries.

Wreaths Across America – The donation was sent and according to Chad Albright, Wreaths Across America was running a special promotion that for each of the paid wreath, it will be matched by Corporate. So instead of the 3-for-2 program, they effectively will get 5-for-2 for all wreath sponsorships from now thru mid-January.

The Trustees were given a copy of a Press Release from Ohio Township Association that stated House Bill 315, Township Omnibus Bill, passed and is to be signed by the Governor. During the Senate process, additional provisions were added to HB 315, including amending recently passed House Bill 47, which requires Automated External Defibrillators (AED) in active sports locations such as township parks. The amended language now requires AEDs to be placed at sports and recreation locations only during organized youth sports activities, which allows townships the flexibility to store AEDs in a secure and weather-proof location outside of those activity times. This information will be shared with the Stony Ridge Civic Association.

Trustees were given a job description for a Nutrient Management H2Ohio Technician from Wood Soil & Water Conservation District.

Trustees were given a 2025 calendar with Township Holidays, Trustee Meetings, Pay Week Ending Dates and Paydays.

Trustee Chairperson Recker made a motion to transfer \$10.69 to General Medicare 1000-230-213-0000 from Other-other Expenses 1000-110-599-0000 \$10.69 with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

WCEDC Membership Dues are due to be paid by January 31, 2025. Administrator Keiser has this on the agenda under New Business also. Trustee Brinker questioned if this is necessary to continue this membership. Administrator Keiser called and asked what was the difference from the \$1,500 Board Level Membership verses the \$500 Supporting Membership and he was told not much.

Fiscal Officer Abke presented a copy of the donation payment made last year for \$500.00 Supporting Membership. Trustee Chairperson Recker thought it is a good idea to continue the membership. The membership form will be completed by Trustee Recker.

Trustee Chairperson Recker made a motion to transfer \$500.00 to Other-Other Dues and Fee (WCEDC) 1000-110-519-0137 from Other-other Expenses 1000-110-599-0000 \$500.00 with a second motion by Trustee Brinker.

Vote 3-Yes 0-No. Motion carries.

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APPROVE & SIGN CHECKS

Trustee Chairperson Recker made a motion to approve and sign checks for January 8-10, 2025 in the amount of \$40,642.75, ACH #1-2025 to ACH #20-2025 and check #62111 to and including check #62139 with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

Trustees were given Wage and Overtime Detail Reports and Fund Status Reports.

OLD BUSINESS

Administrator Keiser stated they are still in the process of setting up the auction with GovDeals.com.

Trustee Knitz stated she is working to set up a phishing class for the Township employees. She is waiting on a link from OTARMA as they provide training material on various topics.

NEW BUSINESS

The WCEDC Membership was previously discussed.

MEETINGS/EVENTS

- WCEDC meeting at NWWSD on February 5, 2025, Mingle starts at 7:30 a.m. and meeting starts at 8:00 a.m.

ITEMS ON HOLD

- Fire – Email from Peter Griggs concerning an agreement between Association and Township – no new information
- Rezoning Fire/EMS Station Property – Jennifer Kuhlman to continue working on

The next regular meeting schedules for Wednesday, January 29, 2025 at 7:00 p.m. will be cancelled.

The next regular meeting will be February 12, 2025 at 7:00 p.m.

There will be a special meeting with Fire/EMS Personnel on Monday, January 27, 2025 at 7:00 p.m. One topic that needs to be discussed is Volunteer EMS pay. There was discussion regarding options and EMS billing was also discussed.

Trustee Chairperson Recker made a motion to adjourn the January 8, 2025 meeting with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

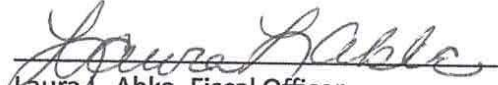
Meeting ended at 8:40 p.m.

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Matthew L. Brinker, Chairperson *in L.D.*


Kelley A. Knitz, Trustee


Kenneth J. Recker, Trustee *Chair*
in L.D.


Laura L. Abke, Fiscal Officer