

Troy Township Trustee Meeting
January 28, 2026

SIGN-IN – Mike McNulty, Tom Woodruff

Trustee Chairperson Brinker called the meeting to order at 7:00 p.m.

ROLL CALL with the following Trustees present: Trustee Recker, Trustee Knitz, Trustee Chairperson Brinker

Trustee Chairperson Brinker asked everyone to stand for the Pledge of Allegiance.

MINUTES – Trustee Chairperson Brinker made a motion to suspend the reading of the minutes of the December 29, 2025 Troy Township Trustee Meeting and approve the minutes of the December 29, 2025 Troy Township Trustee Meeting with a second motion by Trustee Recker. Vote 3-Yes 0-No. Motion carries.

Trustee Chairperson Brinker made a motion to suspend the reading of the minutes of the January 3, 2026 Troy Township Trustee 2026 Reorganization Meeting and approve the minutes of the January 3, 2026 Troy Township Trustee 2026 Reorganization Meeting with a second motion by Trustee Knitz.

GUESTS – Mike McNulty, Mayor, Village of Luckey and Don Withrow, newly elected Village of Luckey Council Member presented a thank-you letter for the Troy Township Maintenance Department for helping the Village of Luckey with various tasks throughout the year. Mr. McNulty expressed the appreciation from the Village and to say thank you. Trustee Chairperson Brinker stated it is a great working relationship between the Township and the Village of Luckey and it works good for everyone.

Mayor McNulty asked the Troy Township Trustees if the new location for the Clean-Up days worked.

REPORTS

Sheriff – an email report should be sent soon

Zoning – Zoning Inspector Hahn presented 12.4.1 Public Hearing and Notice and also 7.23 Driveways and Culverts. The Zoning Commission, Planning Commission back to the Zoning Commission. Now the Trustees need to schedule a public hearing for Article 7.23 Driveways and Culverts and Article 12.4.1, Article 12.7.2 Public Hearing and Notice and Article 15.2.3 Public Hearing and Notice by Zoning Commission. A public hearing was scheduled for March 11, 2026 at 6:30 p.m. Zoning Inspector Hahn will place the public notice.

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Zoning Inspector Hahn presented Section 5.06 – Agritourism, Article 5 Section 5.01 General Lot Standards 5.01.02 to minimum lot size to five (5) minimum acres and minimum three hundred (300) feet frontage/width and the depth and width of all yards be measured perpendicular to the lot line and Section 5.04 General Development Standards by District Minimum Lot Requirements for A-1 Single Family Dwellings with and without on-site to be minimum Lot Area of 5 acres, Lot Area Per Dwelling Unit as 217,800 square feet and Lot Width/Road Frontage to 300 feet.

Webster Township minimum frontage is 330 feet and Freedom Township minimum frontage is 480 feet.

Zoning Inspector Hahn stated usually the Zoning Commission starts the application process to make a change to a Resolution but Zoning Inspector Hahn stated Legal Counsel Peter Griggs suggested going forward, the Comprehensive Plan changes that the Trustees should start the application process. This application will then go to the Wood County Planning Commission then back to the Zoning Commission before it comes back to the Trustees.

Trustee Chairperson Brinker made a motion to approve RESOLUTION No. 3-2026 A RESOLUTION TO INITIATE A TEXT AMENDMENT TO THE ZONING RESOLUTION AND CERTIFY THE CHANGE AS A ZONING AMENDMENT TO THE ZONING COMMISSION FOR PUBLIC HEARING with a second motion by Trustee Recker.

Vote 3-Yes 0-No. Motion carries.

Zoning Inspector Hahn presented the Trustees with the current Zoning Permit Fee schedule and also presented an updated Zoning Permit Fee schedule. Trustee Chairperson Brinker stated they will review the new fee schedule and discuss at the next meeting.

Zoning Inspector Hahn stated it was discussed at the Zoning Commission meeting that under SUPPLEMENTAL LAND USES, Section 7, addition of Article 7.24 Data Centers are prohibited in all zoning districts of Troy Township. This is also where wind turbines and solar are listed. Trustee Recker made a motion to add Article 7.24 prohibiting all Data Center in all zoning districts of Troy Township reference Resolution 3-2025 with a second motion by Trustee Chairperson Brinker.

Roll Call: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker – Yes
Vote 3-Yes 0-No. Motion carries.

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John Nissen asked why zoning fees need to be increase. Trustee Knitz stated that fees have not been updated in a long time and Zoning Inspector Hahn is trying to align Troy Township with other Townships. Zoning Inspector Hahn stated an increase has not been done in the last six (6) years.

Fire – Chief Randy Woodruff stated 56 runs to date.

Chief Woodruff gave the Trustees and Fiscal Officer Abke the December credit card reports. EMS duty clothes were purchased.

The Ohio Fire Chief Conference is in July and asked the Trustees to approve Chief Woodruff to attend and register.

Chief Woodruff stated Paul Perry would like to attend FDIC along with Logan Perry. Chief Woodruff asked the Trustees to approve Paul Perry and Logan Perry to attend. Trustee Knitz asked who was already registered to attend FDIC, Chief Woodruff stated that Josh Mitchell and himself are going. Chief Woodruff stated he had fire prevention EMS clothing expenses on his credit card that prevented him from registering more than two. Trustee Brinker asked when FDIC was and Chief Woodruff stated in April. The Trustees approved for Paul Perry and Logan Perry to attend FDIC.

Trustee Knitz ask Chief Woodruff to provide to her a list of the those that attended the steak dinner at the Fire Station that was held. She would like to send them a note to let them know she is sorry she did not attend because she did not receive an invite. She doesn't want the Fire Department to think she doesn't care. Chief Woodruff stated he did not have addresses for Trustee Knitz or Fiscal Officer Abke to send an invite to. He apologized for the oversight.

Trustee Knitz also asked Chief Woodruff for an inventory list of all members that have a department issued radio and how many radios the department has. Chief Woodruff asked if she wanted a list of portable radios, Trustee Knitz said yes.

Trustee Knitz asked Chief Woodruff if he would be available for a meeting on Saturday, January 31, 2026. Trustee Knitz and Chief Woodruff will meet Saturday, January 31, 2026 at 9:00 a.m.

Fiscal Officer Abke asked Chief Woodruff and Deputy Chief Appelhans about the email she sent to them regarding an updated roster of all employees that were paid in the year 2025 for the Bureau of Worker's Compensation True-Up report. Fiscal Officer Abke mistakenly stated

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Volunteer Firefighters do not need to be included in this roster however they do need to be added. Fiscal Officer Abke apologized for the mistake.

EMS – Deputy Chief Appelhans reported that Medic 716 is getting warranty maintenance repairs done at Atlantic or electrical work.

Deputy Chief Appelhans presented an ad for part-time Paramedics to post on the webpage. The Trustees approved for Deputy Chief Appelhans to advertise on the webpage and Facebook. Deputy Chief Appelhans would like to hire a few part-time Paramedics to help with overtime costs.

Trustee Recker made a motion to approve the ad for part-time EMS services Paramedics with a second motion by Trustee Knitz.
Vote 3-Yes 0-No. Motion carries.

Deputy Chief Appelhans stated there was a personal issue this year that was tabled at a prior meeting and Trustee Knitz will be reviewing this in executive session.

Trustee Knitz and Deputy Chief Appelhans are working together for additional on-line classes.

Roads/Cemetery – Trustee Recker stated the Maintenance/Roads Department has been working lots of hours with the weather. There is approximately 175 tons of salt on hand. Todd Gottschalk told Trustee Recker that there is no salt available in Toledo at this time.

Trustee Recker stated he has received many compliments on the conditions of Troy Township roads. The Maintenance/Roads Department does a great job of clearing the roads.

Trustee Chairperson Brinker stated there have been at least five companies interested in giving bids for the sidewalks in front of the cemetery.

Trustee Chairperson Brinker reported that last Thursday, January 22, 2026, he attended a meeting at the Junior Fair Building in Bowling Green regarding eliminating Real Estate/Property Taxes in the State of Ohio. Trustee Brinker stated residents think it's a good idea to eliminate real estate/property taxes. Trustee Brinker stated there is no plan on how to replace funding if the real estate taxes are abolished. Trustee Brinker stated if this is placed on the November ballot, January 1, there is no funding for the Township. This would affect EMS, Fire, and Road services in Troy Township. Trustee Knitz stated 450,000 signatures are needed to place this on the ballot. Trustee Knitz spoke to a State Representative asking for additional information

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regarding this issue. Trustee Chairperson has spoken with representatives from Eastwood School Board, Freedom Township, and will contact Webster Township to have an informational meeting for voters. It would ideal to have meetings in March, July and September or October. Trustee Recker has spoken to the Auditor regarding this. Not all the information is being told regarding the removal of real estate/property taxes.

Trustee Chairperson Brinker stated this would also affect the agriculture residents, as they could lose their tax exemption for supplies and equipment.

Trustee Chairperson Brinker stated the sales tax rate that was discussed could possibly be 17-20%.

Trustee Knitz stated asking the Ohio Township Association would be a good resource.

Trustee Chairperson Brinker asked Mayor McNulty if he knew if the Village of Luckey was included in the census number of approximately 4,500 population. Mayor McNulty stated the Village has approximately population of 1,000. Trustee Chairperson Brinker stated with a population of 5,000, a city can be formed and then an income tax could be assessed.

Trustee Chairperson Brinker asked everyone to please do their research. Trustee Brinker also stated in February, signatures on the petitions will be counted.

Tom Woodruff asked if this sales tax would be county wide and it was stated this will be a state wide tax. Trustee Brinker stated the State will control the sales tax income and disperse it. The Townships do not know what percentage will be dispersed to them.

Trustee Brinker stated there has been five house bills passed recently to help with property taxes.

Paul Perry stated Steve Powell has been having meetings regarding the property tax issue. Paul Perry stated there is no information on social media to campaign against this petition to abolish real estate taxes. Paul Perry appreciates that the Trustees are looking at ways to present information to the residents. The higher sales tax will create residents to make purchases in other states.

Trustee Recker stated that the advertising is only giving partial truths.

The petition has to have valid signatures by July to be placed on the November ballot.

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FISCAL OFFICER – Fiscal Officer Abke gave the Trustees the November State Bank Reconciliation to sign.

Fiscal Officer Abke presented information regarding the consortium DOT/Non-DOT information. One agreement and quote information is from Mercy Health, Occupational Health Services (St. Charles) and the second is from Independence Health (Wood County). The Trustees reviewed the information from both Consortiums. Trustee Recker made a motion to sign an agreement for Random Drug & Alcohol Selection Agreement with Independence Health Employer Services (Wood County) with a second motion by Trustee Brinker.

Roll Call: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker – Yes
3-Yes 0-No. Motion carries.

Fiscal Officer Abke reported that Modern Data updated a total of 11 computers/laptops with Windows 11 and antivirus protection.

Modern Data created a Draft for an IT Security Policy for Troy Township. Modern Data is also creating a quote for a server for the Township. This would help with the recommended standards for the IT Security Policy. Other recommendations are setting up two separate passwords for internet access, one for employees and one for visitors; passwords should be changed every quarter and using a multi-factor authentication.

Modern Data also stated the firewall at the Fire/EMS Station will need updated in June (web filtering capabilities).

A letter from the Ohio Department of Commerce was received stating Dollar General at 3654 Truman Road, Perrysburg, Ohio 43551 has applied for a liquor permit. The Trustees do not request a hearing on this. Trustee Recker made a motion to approve the liquor permit for Dollar General on Truman Road with a second motion by Trustee Knitz.
Vote 3-Yes 0-No. Motion carries.

Fiscal Officer Abke presented the Ohio Department of Transportation 2025 Township Highway System Mileage Certification for the Trustees to approve. The total certified mileage at the end of the calendar year 2024 for Troy Township was 38.652 miles. Trustee Brinker made a motion to approve the miles of Troy Township as 38.652 miles with a second motion by Trustee Knitz.
Vote 3-Yes 0-No. Motion carries.

Resolution No. 26-00072 and Resolution 26-00109 from the Wood County Commissioners' Office were given to the Trustees. Resolution No. 26-00072 Establishing New Authorized Load Limits for Various Bridges in Wood County, Ohio has Lemoyne 4-111-C Bridge on the list.

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Resolution 26-00109 Load Limits for Additional Various Bridges in Wood County, Ohio has no Troy Township Bridges in this Resolution.

Trustees were given a copy of Resolution No. 25-01475 from the Wood County Commissioners' regarding the Stony Ridge Single County Ditch No. 2496 for the proposed drainage improvement located within Troy Township.

Fiscal Officer Abke stated a notice was in the first half tax bill stating a Possible Tax Adjustment may impact the tax bill. However, due to the legislation 's effective date, adjustments could not be incorporated into the first-half tax bills. The second-half tax bill may be adjusted. Fiscal Officer Abke asked the Trustees to approve only paying for first-half of the tax bill to see if an adjustment will be made to the second-half tax bill. Trustee Recker made a motion to approve paying only the first-half tax bill with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

Fiscal Officer Abke presented information regarding data centers from Paul Dobson's office. The information includes moratorium language for a resolution. Troy Township passed Resolution 3-2025 on February 24, 2025 Prohibiting Data Centers in All Zoning Districts of Troy Township.

Fiscal Officer Abke stated in revising the Employee Handbook, Section 3.03 refers to a Classification Plan. Fiscal Officer Abke presented the Trustees with a copy of all Township job descriptions to review. The job description for the EMS Deputy Chief position was reviewed and updated by Legal Counsel. The changes include the position title change and some additional qualification changes. Trustee Knitz made a motion to approve the EMS Deputy Chief job description with a second motion by Trustee Recker.

Vote 3-Yes 0-No. Motion carries.

Fiscal Officer Abke discussed the Year-End Reports that the Trustees requested and were given to review. Trustee Recker stated it is a good idea going forward to have year-end reports. Year-End Reports will need to be completed by March 11, 2026. Trustee Brinker thought all reports looked good. There is a Year-End Report for Fire, EMS, Cemetery, Maintenance and Roads, and Zoning. Most of the questions are the same on each report for each department. Trustee Chairperson Brinker made a motion to approve the Troy Township Year-End Reports for all departments with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

The SAM registration renewal was completed on January 7, 2026 in the amount of \$1,198.00 for two years.

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The National Opioid Settlement Portal was completed. Troy Township may be awarded \$717.42.

The Ohio Labor Law Posters have been received and displayed in the maintenance building and Fire/EMS Station.

Received the Lighthouse Employee Assistance Program year end report. A total of 50 hours of services were rendered by employees for 2025.

The Trustees were given pricing changes from Martin Marietta, Woodville, Ohio.

The Trustees were given information regarding Regulatory Programs & Telco Recovery Fees increase from T-Mobile.

The Trustees, along with John and Todd, were given an email from Isaac Bailey regarding Stormwater and making sure local drainage systems are free flowing.

OTARMA sent a letter regarding the 2026 OTARMA Calendar, inviting Townships to submit photos for the 2027 calendar.

APPROVE & SIGN CHECKS

Trustee Brinker made a motion to approve the following transfers:

Transfer \$312.15 to General Zoning Duties 1000-130-150-1005 from Zoning Other-other expenses 1000-130-599-0000 \$312.15

Transfer \$207.25 to General Contracted Services 1000-330-360-0000 from General Other-other expenses 1000-110-599-0000 \$207.25

Transfer \$500.00 to Due/Fee WCEDC 1000-110-519-0137 from General Other-other expenses 1000-110-599-0000 \$500.00

Transfer \$416.20 to General Zoning Duties 1000-130-150-1005 from Zoning Other-other expenses 1000-130-599-0000 \$312.15

With a second motion by Trustee Recker.

Vote 3-Yes 0-No. Motion carries.

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Trustee Recker made a motion to approve and sign checks for January 9, 2026 in the amount of \$29,251.11, ACH 1-2026 to ACH 34-2026, Check #63152 to and including check #63155 with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

Trustee Knitz made a motion to approve and sign checks for January 14, 2026 in the amount of \$56,581.64, check #63156 to and including check #63193 with a second motion by Trustee Brinker. Vote 3-Yes 0-No. Motion carries.

Trustee Knitz made a motion to approve and sign checks for January 21, 2026 in the amount of \$21,804.68, ACH 36-2025 – ACH 68-2026, check #63194 to and including check #63195 with a second motion by Trustee Recker. Vote 3-Yes 0-No. Motion carries.

Trustee Brinker made a motion to approve and sign checks for January 28, 2026 in the amount of \$45,326.26 check #63196 to and including check #63228 with a second motion by Trustee Recker. Vote 3-Yes 0-No. Motion carries.

Trustees were given Fund Status, Positive Pay Reports and Wages and Overtime Detail reports.

OLD BUSINESS – Waiting on bids for sidewalks in front of the Cemetery.

NEW BUSINESS – Trustee Knitz made a motion to approve the Employee Personnel Policies and Procedures Handbook for Troy Township with a second motion by Trustee Recker.

Roll Call: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker – Yes
Vote 3-Yes 0-No. Motion carries.

Trustee Chairperson Brinker stated if anyone has any questions regarding the Handbook, please ask.

Trustee Knitz presented Trustee Recker and Trustee Brinker with a draft for the Discrimination, Harassment and Bullying Policy for review.

Trustee Chairperson Brinker made a motion to approve RESOLUTION 2-2026 A RESOLUTION TO APPROVE THE EMPLOYEE PERSONNEL POLICIES AND PROCEDURES HANDBOOK FOR TROY TOWNSHIP, WOOD COUNTY, OHIO 43443 with a second motion by Trustee Knitz.
Vote 3-Yes 0-No. Motion carries.

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Trustee Knitz will create a PDF file and send to Deputy Chief Appelhans to disperse to employees.

Trustee Knitz presented a quote for a new website for Troy Township to review for next meeting. This quote is from a company that does many Township websites and their information was listed in a newsletter from the Ohio Township Association. Trustee Knitz also shared this information with Mayor McNulty.

MEETINGS/EVENTS - Toledo Regional Chamber of Commerce will have a Morning Access Legislative Breakfast on Friday, February 6, 2026 at the Toledo Club located at 235 14th Street in downtown Toledo from 7:30 – 9:00 a.m.

ITEMS ON HOLD – Land purchase from United Grace Methodist Church.

Trustee Chairperson Brinker stated the next meeting will be Wednesday, February 11, 2026 at 7:00 p.m.

EXECUTIVE SESSION - Trustee Chairperson Brinker made a motion to enter into executive session for Employee Compensation, Benefits and Employee with a second motion by Trustee Recker.

Roll Call: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker - Yes
Vote 3-Yes 0-No. Motion carries

Entered into executive session at 8:26 p.m.

Trustee Knitz asked Deputy Chief Appelhans to enter into executive session.

Deputy Chief Appelhans exited executive session at 8:40 p.m. and Fiscal Officer Abke was asked to enter into executive session at 8:40 p.m.

Fiscal Officer Abke exited executive session at 9:10 p.m.

Trustee Recker made a motion to come out of executive session with a second motion by Trustee Brinker.

Roll Call: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker - Yes
Vote 3-Yes 0-No. Motion carries.
Came out of executive session at 9:10 p.m.

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Trustee Chairperson Brinker made a motion to adopt the Blue Access Option 53 with Rx Option 7, Blue 6 for Health Insurance with Anthem with a second motion by Trustee Knitz.

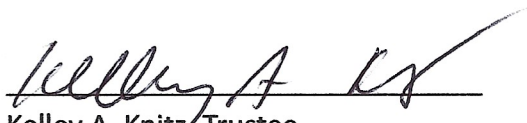
Roll Call: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker – Yes
Vote 3-Yes 0-No. Motion carries.

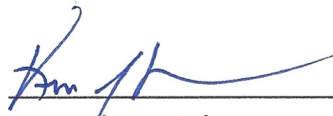
Trustee Recker made a motion to adjourn the January 28, 2026 meeting with a second motion by Trustee Knitz.

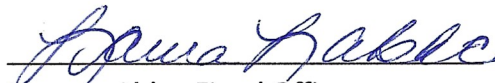
Vote 3-Yes 0-No. Motion carries.

Meeting ended at 9:12 p.m.


Matthew L. Brinker, Chairperson


Kelley A. Knitz, Trustee


Kenneth J. Brinker, Trustee


Laura L. Abke, Fiscal Officer