

Troy Township Trustee Meeting  
February 11, 2026

SIGN-IN – Josh Belknap

Trustee Chairperson Brinker called the meeting to order at 7:00 p.m.

ROLL CALL with the following Trustees present: Trustee Recker, Trustee Knitz, Trustee Chairperson Brinker

Trustee Chairperson Brinker asked everyone to stand for the Pledge of Allegiance.

MINUTES – Trustee Recker made a motion to suspend the reading of the minutes of the January 28, 2026 Troy Township Trustee Meeting and approve the minutes of the January 28, 2026 Troy Township Trustee Meeting with a second motion by Trustee Knitz.

Vote 3-Yes 0-No. Motion carries.

GUESTS – Isaac Bailey and Josh Belknap from Wood County Engineers' Office was present to discuss the 2026 changes in the MS4 Stormwater Program in Wood County. Troy Township has been named as co-permittees and is required by the OEPA to be permitted. The Ohio Stormwater Association will be providing a Webinar on February 19, 2026 at 11:00 a.m. at the Wood County Engineers' Office to discuss what is required under the permit by the US and Ohio EPA.

Isaac Bailey stated Wood County is due for a new permit cycle that will last for five (5) years. Mr. Bailey presented a map of Troy Township's MS4 area to the Trustees. Troy Township's MS4 area is 52 acres in the Stony Ridge area. Isaac Bailey suggested Troy Township submit a waiver to be exempt from the MS4 Stormwater Program as the jurisdiction served by the system is less than 1,000 people. Isaac Bailey recommended Troy Township check with their legal council to see if the criteria are met to be removed from the MS4 Stormwater Program.

The deadline to submit the new permit to OEPA is March 31, 2026. John Blecke has provided all information needed for Troy Township to Isaac Bailey for the April 1, 2026 annual report.

Trustee Chairperson Brinker asked if the cost for the MS4 Stormwater Program will be increasing, Isaac Bailey stated will be increasing.

Fiscal Officer Abke and Trustee Recker will talk with Legal Council regarding the waiver for the MS4 Stormwater Program.

Isaac Bailey discussed the sign grant that is available for \$50,000.00.

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**REPORTS**

Sheriff – The January Sheriff report was emailed and copies were given to the Trustees.

Trustee Chairperson Brinker discussed the current contract with the Sheriff's office is for 80 hours of coverage a month and suggested changing the coverage down to 40 hours.

Fiscal Officer Abke will call the Wood County Auditor's office regarding the Police Levy.

The Deputy in attendance had nothing additional to report.

Zoning – Zoning Inspector Hahn was not present. Information regarding Troy Township CRCD Procedures and CRCD Troy Township Regulations were given to the Trustees to review and discussed at the February 25, 2026 Trustee Meeting.

Fire – Chief Randy Woodruff stated nothing to report.

EMS – Deputy Chief Appelhans reported that Medic 716 is back in service from warranty maintenance repairs done at Atlantic on the alarms. Deputy Chief Appelhans will be contacting Horton directly, as he is not satisfied on how the warranty repaired were done.

Deputy Chief Appelhans stated there are issues with the stair chairs. Due to the age of the stair chairs, some of the plastic is dry rotting. Deputy Chief Appelhans stated it has been over three (3) years since a Worker's Compensation Grant has been applied for. Deputy Chief Appelhans will obtain estimates for new stair chairs and additional equipment and will apply for the Worker's Compensation Grant for these items. Deputy Chief Appelhans will obtain quotes from Styker on the stair chairs and additional equipment.

Roads/Cemetery – Trustee Recker stated the purchase of the road mower will be placed on hold for now.

Trustee Recker stated quotes are still being obtained for the sidewalk in front of the Cemetery.

Trustee Recker stated estimates to rewire the vent system are still be obtained.

Estimates for the 2026 Lemoyne Road resurfacing project from Josh Belknap are still being worked on.

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FISCAL OFFICER – Fiscal Officer Abke gave the Trustees the December credit card reports to sign.

Fiscal Officer Abke gave the Trustees the December State Bank Reconciliation to review and sign at the next meeting.

Fiscal Officer Abke stated the 2025 Year End is completed. The Trustees were given:

- Cash Summary by Fund Report – Year-end balance total for each fund matches the December Bank Reconciliation amount.
- Fund Status Report for December 31, 2025 that also matches the December Bank Reconciliation amount.
- Fund Status Report for January 1, 2026 that matches the December 31, 2025 balance to show all balances carried over correctly.
- Certificate of the total amount from all sources available was sent to Wood County Auditor's Office. This is the year end balances and the resources available for 2026 equals the amount available for 2026 which equals \$4,354,990.02.
- Waiting for the 2026 Amended Certificate of Estimated Resources from Wood County Auditor's Office to set permanent appropriations for 2026. The deadline is April 1, 2026 to set permanent appropriations. The Year-End Reports can also be used to determine appropriations for 2026.
- Revenue Status Report, Comparison of Budgeted and Actual Receipts Report as of 12/31/25 were also given to the Trustees to review.
- The required public notice was placed in the Sentinel newspaper and posted outside of the Maintenance Building.

Fiscal Officer Abke completed the Bureau of Worker's Compensation True-Up Report was completed for policy year 1/1/2025-1/1/2026. Zoning Board members need to be included in the True-Up report. An additional \$1,300.00 was due to the Bureau of Worker's Compensation.

Fiscal Officer Abke sent the Consortium Agreement to Independence Health Employer Services. Included in the agreement is random DOT testing and post-accident testing and protocol for both DOT and Non-DOT.

Fiscal Officer Abke stated that in 2023, a NFPA and other pre-employment physical protocol Agreement was established with Independence Health Employer Services. No testing has ever been scheduled since 2023. Paul Perry asked if this would include all required testing for the Firefighting I and II classes. This agreement does include the required testing for Firefighting I and II classes.



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Fiscal Officer Abke emailed Year-End Reports to all Department Heads for completion by March 11, 2026.

Fiscal Officer Abke completed and submitted the Wood County Solid Waste Annual District Report.

Fiscal Officer Abke presented the Trustees information from the Ohio Township Association and Governor Mike DeWine regarding eliminating property taxes. The information from the Ohio Township Association can be used for educational purposes on bulletin boards and websites.

Information pertaining to the Sign Grant was given to the Trustees.

Wood County EMA in conjunction with Ohio EMA is sponsoring OH-605 Damage Assessment training on April 13, 2026 from 9 a.m. to 12 p.m. The Trustees were given information regarding this. Fiscal Officer Abke asked Chief Randy Woodruff and Deputy Chief Appelhans if they received this information and they had.

**APPROVE & SIGN CHECKS**

Trustee Chairperson Brinker made a motion to transfer \$437.01 to General Zoning Duties 1000-130-150-1005 from Zoning Inspector Expenses 1000-130-599-0122 \$437.01 with a second motion by Trustee Recker. Vote 3-Yes 0-No. Motion carries.

Trustee Knitz made a motion to approve and sign checks for February 6, 2026 in the amount of \$26,324.56, ACH 71-2026 to ACH 97-2026, Check #63229 to and including check #63231 with a second motion by Trustee Brinker.

Vote 3-Yes 0-No. Motion carries.

Trustee Recker made a motion to approve and sign checks for February 11, 2026 in the amount of \$60,926.89, check #63232 to and including check #63266 with a second motion by Trustee Knitz. Vote 3-Yes 0-No. Motion carries.

Trustees were given Positive Pay Reports and Wages and Overtime Detail reports.

**OLD BUSINESS** – Trustee Chairperson Brinker stated the purchase of land from United Grace Methodist Church will not move forward at this time due to the uncertainty of revenue from property taxes.

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Trustee Knitz discussed information that was previously given to Trustees from Shumaker Technology Group regarding the Township website. Shumaker Technology Group information was obtained from Ohio Township Association. Approximately 60% of Shumaker Technology Group's business is with Townships. Trustee Knitz stated while at OTA, she learned that all websites will have to be ADA compliant. The website the Township currently has will not meet these requirements for ADA compliancy and the current website will not be able to accommodate the zoning documents from Crossroads. Trustee Knitz made a motion to approve the Platinum Package in the amount of \$3,495.00 from Shumaker Technology Group regarding the Troy Township's website design with a second motion by Trustee Recker.

Roll Call: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker -Yes  
Vote 3-Yes 0-No. Motion carries. Trustee Knitz will contact Shumaker Technology Group.

The Platinum Package states: The platinum package is the most comprehensive offering, designed for medium to large townships seeking maximum functionality and user engagement. It supports an extensive number of pages/documents, and allows for a more custom and advanced set of features.

Trustee Knitz stated she would like to obtain new pictures of Township's equipment and employees for the new website.

**NEW BUSINESS** – Fiscal Officer Abke has established an Amazon Prime account. Fiscal Officer Abke presented an Amazon Prime Account Usage Policy. There will be three (3) designated users of the Amazon Prime account; Deputy EMS Chief, Kent Appelkans; Todd Gottschalk, Roads, Maintenance and Cemetery; and Fiscal Officer Abke. Orders must be place directly by one of the designated users. Employees requesting items must coordinate with one of the designated users to place the order. Trustee Knitz asked if this is an Amazon Prime Business account and yes, it is. The Ohio Township Association is paying for the membership for Townships for the first two years. John Wagner stated this account will also be tax exempt. Trustee Recker made a motion to approve the Amazon Prime Account Usage Policy with a second motion by Trustee Knitz. Vote 3-Yes 0-No. Motion carries.

Trustee Knitz made a motion to approve RESOLUTION NO. 4-2026 A RESOLUTION ESTABLISHING A POLICY FOR THE USE OF THE TROY TOWNSHIP AMAZON PRIME ACCOUNT with a second motion by Trustee Recker. Vote 3-Yes 0-No. Motion carries.

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**MEETINGS/EVENTS** – The next Troy Township Trustee Meeting will be February 25, 2026 at 7:00 p.m.

The Troy Township Public Zoning Hearing will be March 11, 2026 to update and add text amendments to the township zoning resolutions. The amendments will include: adding section 7.23 – Driveways and Culverts, and making updates to article 12.4.1 and 12.7.2 – public hearing and notices and article 15.2.3 – public hearing and notices by the zoning commission.

**ITEMS ON HOLD**

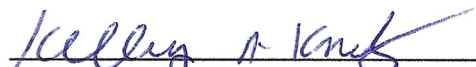
**EXECUTIVE SESSION**

Trustee Chairperson Brinker made a motion to adjourn the February 11, 2026 meeting with a second motion by Trustee Knitz.

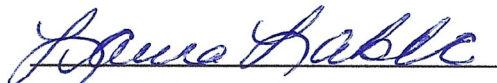
Vote 3-Yes 0-No. Motion carries.

Meeting ended at 7:32 p.m.

  
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Matthew L. Brinker, Chairperson

  
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Kelley A. Knitz, Trustee

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Kenneth J. Brinker, Trustee

  
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Laura L. Abke, Fiscal Officer