

February 26, 2020

The meeting was opened with the recital of the Pledge of Allegiance.

The Troy Township Trustees meeting was called to order by Chairman Greulich with the following Trustees present: Mr. Brinker, Mr. Recker and Mr. Greulich.

MINUTES – Mr. Greulich made a motion to suspend the reading of the minutes of February 12, 2020 and approval of the minutes of February 12, 2020 with a second by Mr. Brinker with the vote all yes. Motion passed.

#### SIGN IN

- Mark Lowry
- Laura Abke
- Scott Abke
- Tom Perry
- Nicole Abke
- Colleen Perry

GUEST – Mr. Mark Lowry was present. Mr. Lowry discussed a problem with Pemberville Road at Truman Road. He reported trucks are going fast. The Trustees shared that Pemberville Road is a County Road. There was discuss about asking Home Depot to post a sign and speak to the County Engineer and Sheriff.

Mr. Lowry discussed sending members of the Fire Department to a NSG plant out of state.

Mr. Lowry discussed see the fire chief vehicle outside the township.

#### REPORTS

SHERIFF – The Trustees were emailed the reports for January 2020 from the Sheriff department.

ZONING – Mrs. Hahn the new zoning inspector was present with her report. The following was reported:

- 2 permits were issued since the last report
- 9 inspection notices were issued for disabled and/or unlicensed vehicles.
- Working on map changes
- Follow up's
  - Shipping container still on property on Rt. 20
  - Property at 1019 Devil's Hole Road and 1053 Devil's Hole Road
- Nuisance Properties
  - 23642 Pemberville Road was discussed
  - 2694 Devil's Hole Road was discussed.
- Housekeeping – Zoning software is currently being researched and compared.

EMS – Mr. Abke reported 35 runs this month compared to 34 runs in 2019. Total runs for 2020 are 74 runs.

Mr. Abke reported that both ambulances have had pm with Ohio CAT. There were some minor issues with #715. Unit #716 the rear tires are older than 7 years. The 4 rear tires were replaced.

Mr. Abke discussed a medication vault. He reached out to Bound Tree. Mr. Abke will report more information once he speaks to someone at Bound Tree.

Mr. Abke reported that he has two Paramedic applications for daytime staff.

Mr. Abke reported that Todd Gottschalk, Daniel Gottschalk and himself will be going to Horton on Wednesday, March 11, 2020 so look at ambulances.

Mr. Abke discussed verbal disciplinary action (documented) against himself which happened on February 17, 2020 by Mr. Greulich.

Mr. Abke reported that according to the minutes of February 12, 2020 that there was an executive session to discuss employee disciplinary action. After going out of execution session there was no action taken by the Trustees.

Mr. Greulich emailed Mrs. Biniker on Wednesday, February 19, 2020 and asked that the email be sent to Mr. Brinker and Mr. Recker. The email concerned the verbal warning to Mr. Abke.

After there was discussion Mr. Mark Lowry made a motion to remove the verbal (documents) warning from Mr. Abke's file with a second by Mr. Scott Abke with the question of all yes – all present and all no-none. Motion passed.

Mr. Recker made a motion to remove the disciplinary action (verbal which was documented) with a second by Mr. Greulich with roll call: Mr. Recker-yes, Mr. Brinker-yes and Mr. Greulich-yes. Motion passed.

Mr. Recker made a motion to ask Mr. Abke for the April Miller application with a second by Mr. Brinker with roll call: Mr. Recker-yes, Mr. Brinker-yes and Mr. Greulich-yes. Motion passed.

Mr. Abke discussed an envelope that was address to a person. Mr. Abke reported that he accidentally opened the envelope. He closed the envelope and put it in the mail box of the person the envelope was addressed to.

Mr. Abke said he thinks that the Fire Chief isn't his supervisor. He thinks the Trustees are his supervisors.

Mr. Abke thinks that the Fire Department and EMS Department are separate agencies.

**FIRE – Mr. Woodruff reported 5 runs since his last report for a total of 14 runs for 2020.**

**Mr. Woodruff will be at the Ohio Fire Chief's Convention on Tuesday, March 3<sup>rd</sup> and Wednesday, March 4<sup>th</sup>.**

**Mr. Woodruff reported new tires from Speck for #713 and #711.**

**ROADS & CEMETERY – Mr. Gottschalk and Mr. Blecke were plowing snow.**

#### **OLD BUSINESS**

**MODERN DATA – The wireless access point for Fire Station for \$429.98 was ordered. They are still working on phones, other electronic devices printing to the copy machine. The computer for Zoning has been shipped to Modern Data.**

**SCISSOR LIFT – Mr. Gottschalk, Mr. Blecke and Mrs. Biniker met with Tammi Nye, BWC. The current deadline for applying for a BWC Grant to purchase a scissor lift expires of March 31, 2020 however after July 1, 2020 they will be accepting application again.**

#### **MAINTENANCE BUILDING**

- **Brad Thomas, Poggemeyer – Check for Building Permit was delivered on February 13, 2020 by Rick Greulich for \$268.87**
- **Clair David – Waiting for 4 drawer file cabinet with on lock or \$964.00 (\$889.00 plus \$75.00 delivery & installation) and High Storage Cabinet with Doors for \$325.00 (\$250.00 plus \$75.00 delivery & installation)**
- **Woodpecker – Table for Zoning /Trustee/Fiscal Officer Office has been delivered**

**DRUG TESTING – The Trustees reviewed the following information.**

- **Email from Carol Rodgers, Wood County Hospital/Ready Works**
- **Linda Holmes was emailed to see if she has a policy**
- **Township Handbook currently in section 7.06 and 7.07 are section on Drug Abuse – Should we add to this instead of creating a new policy?**
- **Requirements according to BWC Drug-Free Workplace Guidebook**
  - **Develop a written policy**
  - **Provide employee education**
  - **Offer supervisor training**
  - **Conduct drug and alcohol testing**
  - **Offer employee assistance**

**JEDD – Mrs. Biniker reported that she has shared NSG Falcon Project contractors for cranes with the finance department at the City of Toledo. She also gave the finance department contact information for Northwestern Water and Sewer District who has water and sewer projects on the JEDD property.**

NEW BUSINESS

THE OHIO STATE UNIVERSITY – The Trustees reviewed correspondence concerning Commercial Pesticide Certification School. The class will be March 26<sup>th</sup> at Ohio State University Extension Wood County, 639 S. Dunbridge Rd., Bowling Green, Ohio 43402 (Fee for class is \$35.00 – Fee for class plus suggested Study Guides is \$65.00).

FINANCIAL REPORTS – The Trustees were given the Financial Reports for December 31, 2019 for their review. The reports will be signed at the next regular meeting.

APPROVE & SIGN CHECKS – Mr. Recker made a motion to approve checks #54340 to and including #54418 for \$80,310.57 with a second by Mr. Brinker with the vote all yes. Motion passed.

The next regular meeting will be held on Wednesday, March 11, 2020 at 7:30 pm.

Mr. Recker made a motion to go into executive session to discuss employment with roll call: Mr. Recker-yes, Mr. Brinker-yes and Mr. Greulich-yes. Motion passed.

Mr. Abke was invited to attend executive session.

Mr. Brinker made a motion to go out of executive session with a second by Mr. Greulich with the vote all yes. Motion passed.

Not action was taken.

Mr. Brinker made a motion to adjourn with a second by Mr. Recker with the vote all yes.

Motion passed.

Richard P. Greulich, Chairman

Kenneth J. Recker, Trustee

Matthew L. Brinker, Trustee

Linda F. Biniker, Fiscal Officer